

NE
EFFPD

FILED

no. 92.098

Volunteer Fire Service Cable Television Training Program
Fundraising and Research Agreement

92 NOV -6 P3-52

BARBARA RILEY
CLERK

BY *B. Smith* DEPUTY

This agreement is made between East Fork Fire and Paramedic District (District) and Diane Doonan, (Consultant), on October 20, 1992. Approval from the District Fire Chief's Advisory Board to enter such an agreement was obtained during a regular meeting on August 19, 1992.

The District and Consultant agree to the following:

1. Description of Project

Consultant will, with assistance and direction from the District, research, develop and prepare funding applications for a volunteer firefighter training program which utilizes cable television transmissions to reach volunteer members' home. The transmission will be conducted initially in coordination with Columbia Cable to serve communities within its service area and may later be extended to serve south Douglas County communities through HFU Television. Consultant is not responsible for television transmissions.

Cooperation with an educational institution will be sought to develop a career training opportunity for students in television program operations. Initial contacts with institutions will be made by consultant. Follow-up negotiations and arrangements will be handled by the District.

2. Scope of Work

The work included in this agreement to be provided by the Consultant, is divided into Phase 1, (approximately 60 hours) to conduct research, develop funding strategies and budgets, and Phase 2 (approximately 128 hours) to complete a cost effectiveness analysis and up to three funding proposals. The activities are described in greater detail in Attachment A.

3. Payment

Approved payment amounts are \$900 for Phase 1 and \$3,840 for completion of three funding proposals in Phase 2. Payments will be

made upon 50% and 100% completion of Phase 1, and 33%, 66% and 100% completion of Phase 2. Invoices will be provided by the Consultant with evidence of completion of work as needed for approval by the District. Payments will be issued to the Consultant upon approval of the District within 15 days from the soonest County check cut-off date.

4. Contract Termination

This agreement may be terminated by either party with 15 days written notice. Payments to the Consultant will be prorated for work completed up to the date of notice of termination.

5. Completion Schedule

The Consultant and District agree that Phase 1 will be completed by January 4, 1993 and a report will be submitted to the Board of Fire Commissioners by the Consultant. Further approval may be required from the Fire Chiefs' Advisory Board if Phase 1 tasks vary from the approved approach.

Phase 2 will be completed by April 15, 1993. This agreement may be extended to compensate for unforeseen delays with a written amendment, at which time the level of compensation and payment schedule may also be amended.

6. Point of Contact

Primary contact for the District will be:

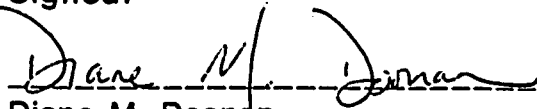
Deputy Chief Dave Drew
East Fork Fire and Paramedic Districts
P.O. Box 218
Minden, Nevada 89423

The Consultant will be:

Diane Doonan
P.O. Box 756
Gardnerville, NV 89410

All correspondence or changes to this agreement should be directed in writing to the persons identified above.

Signed:



Diane M. Doonan

Date: 10/20/92



Date: _____

East Fork Fire and Paramedics District

COOPER

ATTACHMENT A

EFFPD CABLE TELEVISION TRAINING CHANNEL

Phase 1

Objective: Locate potential funding sources for start-up and operational expenses for cable television channel committed to volunteer fire and emergency medical personnel training. Determine funding strategy.

- Research private and public sources of funding, i.e. foundations and Department of Agriculture. Contact sources for information on priorities, application deadlines, timing, etc.
* Apx. 24 hours
- Develop start-up and operation budgets, including valuation of in-kind contributions from Columbia Cable and others.
* Apx. 4 hours
- Develop contacts related to job training/vocational education programs, volunteer development, and public-benefit broadcasting to provide information on funding strategy avenues.
* Apx. 30 hours
- Submit report to Board of Fire Commissioners and Fire Chiefs' Advisory Board.

Phase 2

Objective: To implement funding strategy by completing applications and proposals.

- Complete cost effectiveness analysis to justify training method
* Apx. 20 hours
- Prepare funding proposals, estimate three. Include obtaining support letters, completing additional research, writing, editing and packaging. (Will use District copying equipment)
* Avg. of 36 hours per proposal.

COPY

CERTIFIED COPY

The document to which this certificate is attached is a full, true and correct copy of the original on file and on record in my office.

SEAC

DATE: 11-6-92
B. Reed Clerk of the 9th Judicial District Court
of the State of Nevada, in and for the County of Douglas

By Barbara Smith Deputy

REQUESTED BY
DOUGLAS COUNTY
IN OFFICIAL RECORDS OF
DOUGLAS CO., NEVADA

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