

CONVERSION OF A MOBILE HOME TO REAL PROPERTY

FOR YOUR INFORMATION:

In accordance with NRS 361.244 a mobile home is eligible to become real property if, the running gear is removed and the mobile home is permanently affixed by a foundation to land owned by the owner of the mobile home. The foundation must meet Douglas County Code, requirements can be obtained at Community Development.

HOW TO INSTRUCTIONS:

The attached Affidavit, Appendix A and Appendix B are provided by the Douglas County Assessor to Douglas County residents who desire conversion of their mobile home to real property. To complete the process of conversion, you must comply with the following steps.

1. If you have a lienholder, you must obtain written permission from that lienholder to convert your mobile home to real property.
2. Completely fill out the Affidavit of Conversion of mobile home to real property, have the Affidavit notarized.
3. Take the notarized Affidavit and Appendix A to Douglas County Public Works for completion.
4. Request a title search from Manufactured Housing in Carson City. This is required to verify that there is no security interest in the mobile home, or the holders of security interests have agreed in writing to the conversion.
5. Provide the Douglas County Assessor with a notarized copy of the Affidavit of Conversion, Appendix A and the title report from Manufactured Housing. The Assessor's Office will then complete Appendix B.
6. Have the entire package recorded at the Douglas County Recorder's Office. Bring a copy to the Assessor's Office.
7. Provide Nevada Manufactured Housing, Title Division, State Mail Room, Las Vegas, NV 89158 with a copy of the recorded Affidavit, Appendix A, Appendix B, all pertinent documents, and statement of origin or title certificate relating to the mobile home in it's condition as personal property plus \$15.00. You will then receive a "Real Property Notice" from Manufactured Housing, a copy will also be provided to the Assessor's Office. Phone (702) 486-4592

IMPORTANT:

It should be noted that a copy of the Real Property Notice from Manufactured Housing must be received by this office before December of this year, or the mobile home will revert to Personal Property.

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AFFIDAVIT OF CONVERSION OF MOBILE HOME
TO REAL PROPERTY

Robert C. Chapman & Lillian E. Chapman being first duly sworn, deposes, states, requests and agrees to the conversion of the below described mobile home to real property pursuant to NRS 361.244.

1. Physical location (property) of mobile home:

4140 RED CANYON - WELLINGTON - NV - 89444 - (Cepay Ranch Estates)

2. Assessor' Parcel Number: Lot 18 - 37-170-39

3. Owner (s) of physical location of mobile home:

Robert & Lillian CHAPMAN

4. Lienholder of land, if applicable: N/A

5. Owner (s) of mobile home: Robert C. & Lillian E. CHAPMAN.

6. Lienholder of mobile home, if applicable:

Greentree Finance

7. Mobile home description:

Manufacturer: Fleetwood

Model Name: CHADWICK: M 5663A PF

Serial Number: ~~12750~~ IDFL13A(B) 12750 CW

Manufactured Year: 1990

Dimensions: 26' x 66'

8. Mobile home dealer, if applicable:

Dealer name: American Mobil Homes - Whitworth MANAGEMENT

License number: MHD1184B

DRS number: # MH65746

9. Mobile home installed by: Whitworth MANAGEMENT

State License number: _____

Douglas County License number: IN68550

10. Running gear removed by: Whitworth MANAGEMENT

Date of removal: July 1990

11. Mobile home permanently affixed to the land by:

Improve All Construction

Licensed contractor? John Phillips - M.F.H. SI B1188 - GEN 36626
Owner/builder? _____
Method used: Douglas County approved 16 point System -

[Signature] - Lilian E. Chapman
Signature of Mobile Home Owner

Robert C. CHAPMAN - Lilian E. Chapman
(Print or type the name above)

STATE OF NEVADA)
) ss
DOUGLAS COUNTY)

Subscribed and Sworn before me this 14th day of March
in the year 199 5 , before me, JANET LEE HARDY,
a Notary Public in and for said state, personally appeared
ROBERT C. CHAPMAN AND LILIAN E. CHAPMAN
personally known to me to be the person who executed the above
instrument, and acknowledged to me that they
executed the same for the purposes stated therein.

[Signature]
Notary Public JANET LEE HARDY



APPENDIX A

TO BE COMPLETED BY DOUGLAS COUNTY PUBLIC WORKS:

1. Has the mobile home's running gear been removed, and the mobile home permanently affixed to the land?

Yes ✓ No _____

2. Plot plan approved by: Marty Velice Plan checker?

3. Mobile home installation approved by:
Jerry Baker

4. Installation certificate and label number issued:
12750 C 4140 Red Canyon Rd.

3-14-98
Date

Jerry Baker
Authorized Signature
Jerry Baker
(Print or type the name above)

Control Number IN 68550 Safety Seal

APPENDIX B

TO BE COMPLETED BY THE DOUGLAS COUNTY ASSESSOR:

1. Have received verification from the Manufactured Housing Division of the Nevada State Department of Commerce that there is no security interest in the mobile home, or that the holders of security interests have agreed in writing to the conversion of the mobile home to real property.

Yes _____ No X

2. The above described mobile home has been placed on the real property tax rolls of Douglas County as of:

Date 7-1-95

Note: A copy of the Real Property Notice from Manufactured Housing Division must be received by this office before December 1, of this year or the mobile home will revert to personal property.

Date 3-14-95

Barbara Byington by Pat McInnis
Douglas County Assessor

Barbara Byington by Pat McInnis
(Print or type the name above)

TITLE SEARCH REQUEST

Name: Robert C. & Lillian E. Chapman Phone: 702-266-4806

Address: 4140 Red Canyon, Wellington - NV - 89444

Signature: [Signature] - Lillian E. Chapman

Manufacturer: Fleetwood Serial #: IDFL13712750CW

Manufactured Year: 1990 Dimensions: 26' x 66'

Registered Owner: Robert C. & Lillian E. Chapman

Legal Owner: _____

Purpose or intended use for information requested:

TITLE SEARCH FEE OF \$5.00 TO BE SUBMITTED WITH APPLICATION

Mail: Manufactured Housing
Capital Complex
Carson City, NV 89810
Phone 702-687-4298

TITLE SEARCH RECORD

Manufacturer: _____ Manufactured Year: _____

Serial #: _____ Dimensions: _____ X _____

Registered Owner: _____

Address: _____

Legal Owner: _____

Date Title Issued: _____ No Record Found: _____

Date

Manufactured Housing Division

(Print or type the name above)

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COPY

REQUESTED BY
WESTERN TITLE COMPANY, INC.
IN OFFICIAL RECORDS OF
DOUGLAS CO., NEVADA

'95 MAR 14 P3:52

LINDA SLATER
RECORDER

\$ 13.00 PAID K DEPUTY

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