

NF
Purchasing
Jim Keenan
2000.0020
FILED

'00 JAN 12 P4:15

**REQUEST FOR PROPOSAL
AND CONTRACT
DOUGLAS COUNTY
PURCHASING DEPARTMENT**

P.O. Box 218
1616 8th St.
Minden, NV 89423
(702) 782-9051

RFP #: 00-5
Release Date: 9/30/99
Page _____
Comm. Ord. # _____
Requisition # _____
Dept. _____
Surety _____
Opening Time 9:00 AM
Opening Date 10/12/99

BARBARA REED
CLERK

BY [Signature] DEPUTY

SUBMISSION DATE/TIME:

Proposals will be accepted until **9:00 A.M.**
on ~~OCTOBER 20, 1999~~ **OCTOBER 20, 1999**
at **1616 8th Street, Minden, NV 89423**

ALL PRICES F.O.B. DESTINATION

James E. Keenan

For further information contact:

Michael
Brown

775-782-9098

Purchasing and Contracts Administrator

COMMODITIES and/or SERVICES

Jail Control Consoles and Control Components

Douglas County is accepting a proposal for: the furnishing, installing and successful performance of jail control consoles and control components at both Douglas County Jails; in Minden and Stateline, NV

In addition to the TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL, the PROPOSAL is to be submitted in accordance with any and all attached INSTRUCTIONS TO BIDDERS, SPECIFICATIONS, AND SPECIAL CONDITIONS.

The proposal must be submitted on the original form.
Proposals may be submitted in SINGLE copy.

Firm Name NELSON ELECTRIC COMPANY INC.

Address 1410 FREEPORT BLVD.

City SPARKS

State NEVADA Zip Code 89431

Telephone 358-0643 Area Code 775

Delivery will be completed in _____

Calendar days A.R.O. _____

Terms _____ % _____ Days

In compliance with this "Request for Proposal and Contract" and subject to all the Terms and Conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to perform all tasks and furnish any or all of the items listed herein at the prices, terms and delivery stated. A Signature on this form will be an execution of this contract.

Signed [Signature]

Print name LLOYD NELSON

Print title OWNER

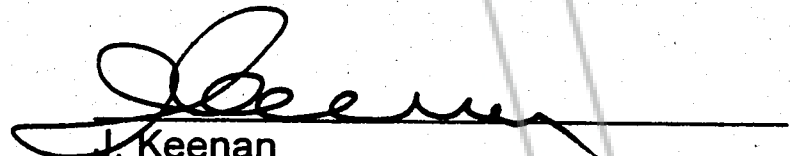
PRODUCT LITERATURE AND SPECIFICATIONS MUST BE SUBMITTED

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This contract will be effective on January 6, 2000.

For Douglas County, Nevada – Owner



J. Keenan
Purchasing and Contracts Administrator

COPY

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SCHEDULE OF SUPPLIES OR SERVICES

10/6/99

In accordance with PK Electrical, Inc. drawings, dated ~~9/22/99~~ 10/6/99, Job Number PK838: "Douglas County Control Console Replacement, sheets E-1 through E-11, the attached proposal is included and made a part of this Request for Proposal and conforms to all the terms and conditions of this Request for Proposal in its entirety.

1. Douglas County reserves the right to final review of all plans and specifications prior to presentation to the manufacturer for production. Successful bidder agrees that failure to offer this final review to Douglas County renders successful bidder responsible for any change orders resulting from such failure to offer The County a final review.
2. Douglas County Sheriff's Department Protocol concerning contractors and employees in the confinement facilities will be made a part of this contract. Any violation by a contractor's employee(s) of this protocol will require the immediate and permanent removal of that employee(s) from the job site.

PLEASE SEE ATTACHED LETTER DATED 10/19/99, ADDRESSED TO MR. JIM KEENAN.

WE ACKNOWLEDGE ITEMS 1 AND 2 OF THE SCHEDULE OF SUPPLIES OR SERVICES AND ACCEPT THEIR INTENT.

Total Price \$ 163,269.36

Signature *Lloyd Nelson*

Print name LLOYD NELSON

Print title OWNER

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DISCLOSURE OF PRINCIPALS

PLEASE PRINT OR TYPE

Optional Information

- Minority Owned Business Enterprise
- Woman Owned Business Enterprise
- Business Owned by a Disabled Person
- Small Business

Company Name

Address

City and State

NAMES OF OFFICERS, MEMBERS, OR OWNERS OF CONCERN, PARTNERSHIP

Name

Official Capacity

Street

City, State, Zip

Name

Official Capacity

Street

City, State, Zip

Name

Official Capacity

Street

City, State, Zip

Name

Official Capacity

Street

City, State, Zip

Name

Official Capacity

Street

City, State, Zip

If further space is required, please attach additional pages.

EXPERIENCE

Please provide us with references for similar recent experience. State contract/project, start and completion date, type of work, size/quantity, contact person and phone number.

CARSON PUBLIC SAFETY BUILDING START DATE 6/97 END DATE 2/99.

DWIGHT DIMIT (775) 887-2020 EXT. 1605

LASSEN COUNTY JUVENILE DETENTION FACILITY. START DATE 3/99 END DATE
IN PROGRESS. JOE RITZ (530) 251-8324.

SUB CONTRACTOR LIST

Provide the names of subcontractors, trade and Contractors License Number.

<u>Company Name</u>	<u>Trade</u>	<u>License #</u>
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<u>OMBOLI INTERIORS INC.</u>	<u>FLOORING</u>	<u>27800</u>
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EXCEPTIONS TO THE SPECIFICATIONS

List any exception to the bid specifications for the items you are bidding. Indicate the unit to which the exceptions, if any apply.

REFER TO SHEET E-5 OF THE PK ELECTRICAL DRAWINGS DETAIL A, E-5 AND
B, E-5. DUE TO SIZE OF CONSOLE. FLOOR SIZE WAS MODIFIED TO 14'
(SHOWN BY RED LINE) DRAWINGS OF MINDEN CONSOLE SHOW DIMENSIONS OF
CONSOLE.

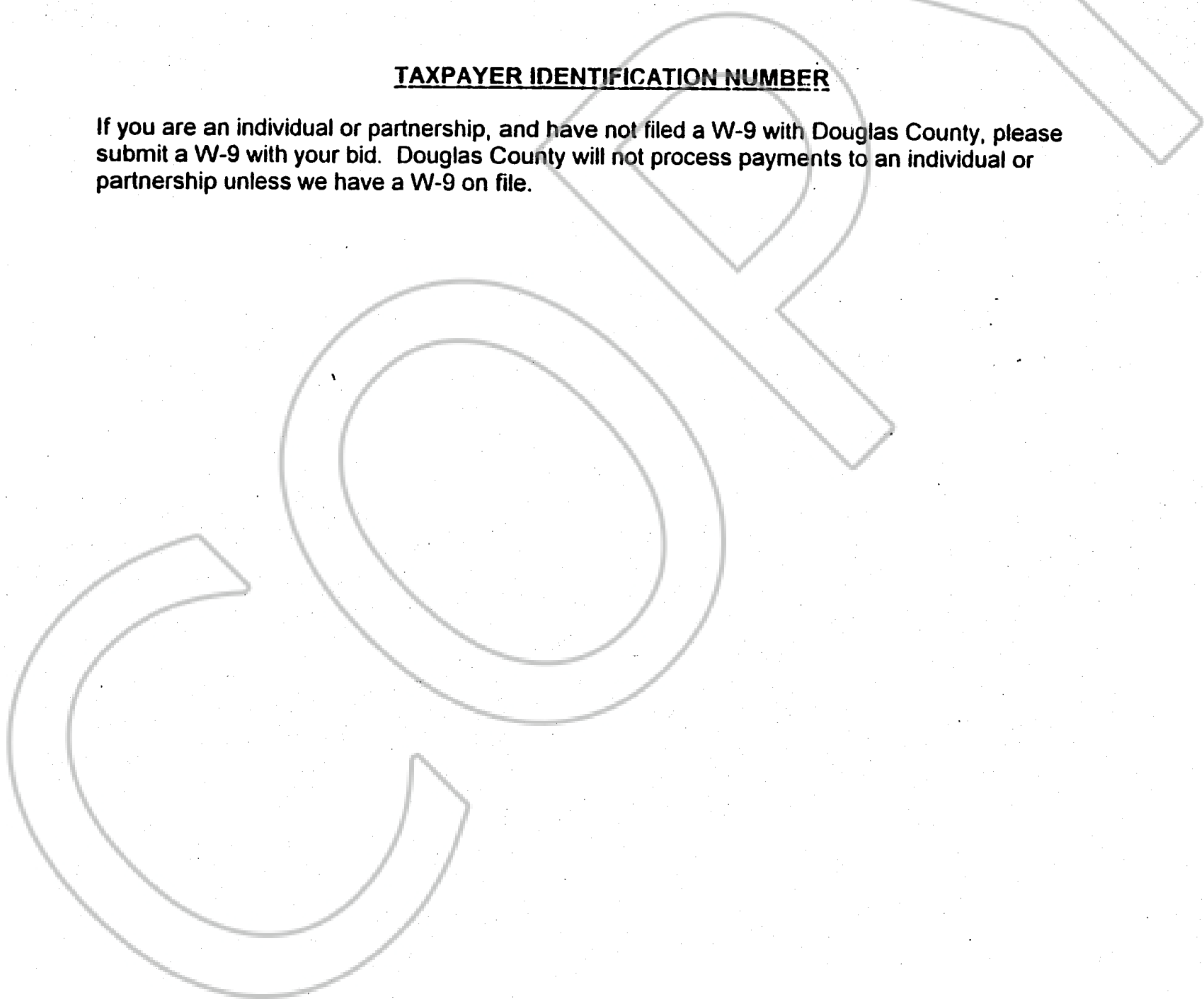
TYPE OF BUSINESS ORGANIZATION

The bidder, by checking the applicable box, represents that it operated as:

- a corporation incorporated under the laws of the State of NEVADA 88-0151950
- an individual
- a partnership
- a nonprofit organization
- a joint venture

TAXPAYER IDENTIFICATION NUMBER

If you are an individual or partnership, and have not filed a W-9 with Douglas County, please submit a W-9 with your bid. Douglas County will not process payments to an individual or partnership unless we have a W-9 on file.



DOUGLAS COUNTY INSTRUCTIONS TO BIDDERS

On

Requests for Proposals

1. PREPARATION OF PROPOSALS

- A) Bidders are expected to examine the drawings, specifications, and all instruments of this Request for Proposal. Failure to do so will be at the bidder's risk.
- B) Any irregularities or lack of clarity in the Request for Proposal should be brought to the attention of the Douglas County Purchasing Department for correction or clarification. Unless ambiguities or irregularities existing in the Request for Proposal are brought to the attention of the Douglas County Purchasing Department, they shall be construed in favor of Douglas County.
- C) Any addendum issued shall become a part of the proposal. Bidder shall be required to acknowledge the addendum by signing and returning it with the original proposal documents.
- D) A duly authorized representative of the bidder shall sign the Request for Proposal where required. Such representative shall print or type the bidding firm's name on the Request for Proposal.
- E) Bidder shall furnish the required information typed or written in ink on this form. Copies are not acceptable.
- F) Erasures or other changes must be initialed in ink by the person signing this proposal.
- G) All prices quoted shall be F.O.B. destination and exclusive of Federal and State taxes.
- H) Failure on the part of the bidder to submit specifications or technical information as requested may result in a proposal disqualification.
- I) In the event of an error in extension, unit price will prevail.
- J) Bidder shall state a realistic delivery date excluding Saturdays, Sundays, and holidays. Delivery may be considered in proposal award.
- K) Specifications set forth in this Request for Proposal are provided as a guide and standard of quality desired. It is not the intent of Douglas County to restrict any bidder. However, a bidder deviating from the specifications must denote any and all exceptions on each item of the proposal. Otherwise, it will be assumed that the bidder meets the specifications in all areas.
- L) All equipment or supplies shall be new, currently in production, and of the manufacturer's latest design, unless otherwise stated.
- M) Alternate proposals will be considered, provided the alternate is fully described and illustrated by brochures, photographs, literature, written specifications, or any combination thereof, and accompanying bidder's response. Douglas County's decision with respect to acceptability shall be final.

2. SUBMISSION OF PROPOSALS

- A) Proposals shall be submitted on the forms provided by the Douglas County Purchasing Department.
- B) Proposals and addenda thereto shall be enclosed in a sealed envelope addressed to the Douglas County Purchasing Department, 1616 8th Street, Minden, NV 89423, or delivered to the same department at 1616 8th Street, Minden, NV 89423. All proposals and

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addenda must be received by the Douglas County Purchasing Department prior to the receiving time specified to be considered. All envelopes containing proposals must have the name and address of the bidder, date of opening, and the proposal (RFP) number on the face of the envelope.

- C) Telegraph or telephone proposals will not be considered.
- D) When a bid surety is required, such surety will be acceptable only in the form of a bid bond, certified check, or cashier's check in the amount prescribed. The surety must accompany the proposal. After an award has been made by Douglas County, the surety of the unsuccessful bidders shall be returned. The surety of the successful bidder shall be retained until satisfactory performance has been rendered.
- E) Unsigned proposals will be rejected.
- F) At the time specified the proposals may be publicly opened, read aloud, and available for review, depending upon the subject of the proposal and anticipated negotiations.
- G) Proposals received late will be rejected.
- H) Proposals must be prepared on the forms provided, signed as an acceptance of the terms and conditions of the proposal by an officer of the firm authorized to sign proposals, with all requested information clearly indicated for each line item quoted.

3. NO PROPOSALS

- A) If chooses not to make an offer on this invitation, but wishes to receive future invitations in this category, mark "NO PROPOSALS" on the face of the return envelope, affix your firm name and address thereto and return it to the Douglas County Purchasing Department prior to the date and hour of proposal opening.
- B) Three (3) "No Responses" may remove your name from the bidders' mailing list in this category.

4. WITHDRAWAL OF PROPOSALS

- A) Proposals may be withdrawn by written or telegraphic notice received prior to the proposal opening time
- B) Withdrawal requests received after the proposal opening time may not be considered.

5. ADDENDA

- A) Any irregularities or lack of clarity in the Request for Proposal must be brought to the attention of the Douglas County Purchasing Department in writing no less than five business days prior to the proposal opening. Unless so noted, subject matters shall be interpreted to favor the County.
- B) If deemed necessary, written addenda shall be issued to all holders of proposal documents, with said documents considered modified or amended by addenda so issued. All addenda must be acknowledged by signature where provided and returned, either with the proposal submission or under separate cover, clearly marked with the proposal number and date of opening prior to close of the proposal receiving period. Verbal interpretations are not to be relied upon.

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6. ALTERNATE PROPOSALS

- A) Quotations for product deviating from the specifications will be entertained as an alternate only if submitted as provided herein with decision as to equivalence and acceptability to rest with the County. Unless the proposal is "Brand Name or Equal", bidders are to respond to the primary specifications if they intend to also submit an alternate proposal. All submissions of alternate products must include the technical specifications.
- B) Samples are to be made available at the request of Douglas County within 7 days of the request if required by Douglas County. Currently-used product or annual usage is indicated merely to guide the bidder and do not constitute an intent to purchase a particular brand or quantity unless so stated in the proposal.
- C) Bidder may quote alternate delivery, ordering, etc., other than requested if so stated in the proposal; however, the cost to Douglas County of such alternate delivery, ordering, etc., shall be a factor in the proposal evaluation.

7. PROPOSALS EVALUATION

- A) The product proposal shall be new and of current manufacture unless otherwise stated in the proposal and shall be proposal F.O.B. destination.
- B) Delivery must be stated in realistic terms and will be a factor in vendor evaluation.
- C) Proposals will be evaluated for price, conformance to the specifications, terms and conditions, instructions to bidders, special conditions, suitability for intended use, and other factors as appropriate, with the award to the bidder(s) deemed of greatest advantage to Douglas County.
- D) Douglas County reserves the right to negotiate, to accept or to reject any or all or any part of a proposal received, to waive irregularities, and to hold proposals for sixty days prior to the award.

8. DISCOUNTS

- A) Prompt payment discount may be included in the evaluation of proposals only if discount period offered is 20 or more days.
- B) Discount period will be computed from the date of the completed delivery at specified destination or from the date a correct invoice is received by the Comptroller if the latter date is later than the date of delivery.
- C) For the purpose of earning discounts, payment is deemed to be made the date of the Douglas County Warrant.

9. AWARD OF CONTRACT

- A) Award shall be made on the basis of the proposal that is most advantageous to Douglas County. In all instances, the decision rendered by the County shall be final.
- B) Douglas County reserves the right to reject any or all proposals, to waive any informalities in the proposal form, and to hold the proposals for a maximum of sixty (60) days from the date of opening before negotiating, awarding or rejecting a proposal.
- C) Severability exists with regard to acceptance or rejection of any item or group of items offered unless the bidder has qualified his proposal by specific limitations.

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- D) A purchase order and/or contract issued to the successful bidder shall be considered sufficient notification of the award of proposal.
- E) No contract awarded may be assigned to any other person.
- F) If the acceptable low proposals received are for the same total amount or unit price, the County may award the contract to one of the bidders by drawing lots in public, or negotiating between the lowest bidders.
- G) The award will be made by the Douglas County Board of Commissioners at a scheduled meeting unless the award may be made by the Purchasing and Contracts Administrator.
- H) In no event, shall this Request for Proposal be construed as an obligation on the part of Douglas County to issue a purchase order or award.
- I) Bid surety, if required, will be returned after receipt of any required performance bonds and certificates of insurance from the awarded bidder.
- J) Supply and service contracts may be awarded for a period of one year or other period as specified in the proposal and, if so stated in the proposal, may be renewed for subsequent periods by the Douglas County Board of Commissioners for a total period designated in the proposal.

10. DEFAULT

Failure of the awarded bidder to perform either as proposed or mutually agreed subsequent to the award shall constitute default, with remedies on the part of Douglas County including but not limited to:

- (1) the procurement of like service or goods from another firm, with the defaulting contractor liable for any excess costs occasioned thereby; and/or
- (2) refusal by Douglas County to entertain proposals by the defaulting supplier for a period of not less than one (1) year; and/or
- (3) recovery of any actual damages or losses from the defaulting contractor resultant from said default.

11. AWARD LIMITATION

While the intent of this Request for Proposal is to select a sole vendor for the item(s) contained herein that is most advantageous to the County, Douglas County reserves the right to purchase from another supplier for particular applications where it is determined that the awarded vendor does not offer a product appropriate for a particular or unique application, without recourse by the awarded vendor.

12. COLLUSION

Any agreement or collusion among bidders or prospective bidders to proposal a fixed price or restrict the competitive proposal process in any way shall render the proposals of such bidders void.

13. JOINDER PROVISION

- A) In accordance with the provisions of NRS 332.195, unless otherwise stipulated under the exceptions section of this proposal, other local governmental agencies may join in a resultant award from this Request for Proposal with the permission of the successful bidder and the Douglas County Purchasing Department.

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- B) Any joinder entity shall have all rights as stipulated for and on behalf of Douglas County and shall be given equal consideration. The bidder shall acknowledge the joinder process and shall acknowledge Douglas County as the situs for the proposal procedure.
- C) It shall be the intent and purpose of each public entity joining herewith to commit a purchase order and pay for such material and/or supplies that are purchased by means of their own accounting and purchasing departments. Delivery shall be to the address specified on the joining entity's purchase order.
- D) Within the scope of this Request for Proposal, Douglas County shall be held harmless in any and all transactions between the bidder and any other governmental entities utilizing the resultant proposal award.

14. SAMPLES REQUIRED

- A) Bidders may be required to submit with the completed proposal documents, samples of each item being offered if they are not of the specific manufacturer's product(s) specified. These samples shall be used for Bid Evaluation.
- B) Samples shall be conspicuously marked as to which proposal item each sample represents. Samples shall be representative of the item which was proposal.
- C) There will be NO cost to the County for these samples unless authorized in the Request for Proposal.
- D) Failure to submit samples with proposal documents may be grounds for deeming a proposal non-responsive.

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NELSON ELECTRONICS

1410 Freeport Blvd.
Sparks, Nevada 89431
(775) 358-0373 Fax 358-0674

Nev. License 11833
Cal. License 322768
A DIVISION OF
NELSON ELECTRIC CO., INC.

October 19, 1999

ATTN: Jim Keenan
Purchasing and Contracts Administrator

Douglas County
1616 8th St.
Minden, NV 89423

Subject: Equipment costs, warranty information and equipment availability

Dear Jim,

Below is a cost break down of the major system components for each facility and warranty information.

Section 1 (South Lake Tahoe facility)

(a) Control Panel	\$24,789.00
(b) Detention Electronics Main Equipment	\$15,402.20
(c) Innovative Technology, TVSS unit	\$ 4,141.00
(d) Control Console	\$ 6,300.00
(e) Misc. wire, gutter, parts and shipping	\$ 2,563.88
(f) UPS System	\$ 2,520.00
(g) Installation of all equipment	\$13,902.00
Total	\$69,618.08

Section 2 (Minden facility)

(a) Control Panel	\$33,525.00
(b) Detention Electronics Main Equipment	\$20,526.20
(c) Innovative Technology, TVSS unit	\$ 4,141.00
(d) Control Console	\$ 7,700.00
(e) Misc. wire, gutter, parts and shipping	\$ 3,318.68
(f) UPS System	\$ 2,520.00
(g) Installation of all equipment	\$16,926.00
(h) Raised Flooring	\$ 4,994.40
Total	\$93,651.28

Warranties

Nelson Electronics will provide a 2-year warranty on all equipment provided.

Equipment Availability

The lead time for the detention electronic control panel has the highest lead time and is the most crucial component of the system, each panel is custom made to each facilities specifications. Panels have a 90 day lead and manufacturing time. All other equipment and components have 6-8 weeks lead time.

Thank you,

Glenn R. Ferriott

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FACSIMILE

TO: Glenn Ferriott

PAGES: 1 (including this cover sheet)

FROM: Jim Keenan

DATE: December 13, 1999

SUBJECT: Jail Control Consoles

At one of our meetings we agreed that your bid would include the following points that I cannot find in the bid package you left:

1. Extended warranty offer from Nelson Electric Company
2. Manufacturers' agreements to support equipment for ten (10) years.
3. Response times for repairs
4. Schedule of work/events

Please advise.

Cf: Michael Brown

5- EMPLOYEE TRAINING

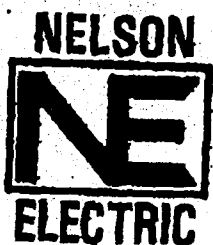
OK SECTION 3.5

6 - SPARE PARTS

OK SECTION 3.6

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NELSON ELECTRONICS COMPANY, INC.

1410 FREEPORT AVENUE
SPARKS, NEVADA 89431
TEL (775) 358-0643 FAX (775) 358-0674
NV LIC. #016697 CA LIC. #322768

Fax

To: Mr. Michael Brown	From: Glenn R. Ferriott
Re: Factory support letter	Pages: 2
Fax: 775 782-9031	Date: 12/20/99

Mike,

This is the letter from the factory confirming that they will support the product for a minimum of 10-years.

If you have any questions please call (775) 358-0643

Thank you,

Glenn R. Ferriott

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FROM :

PHONE NO. :

Dec. 17 1999 10:15AM P2



SECURE-TECH, INC.
ADVANCED SECURITY CONTROL SYSTEMS

December 17, 1999

Nelson Electronics Company, Inc.
Attn: Glenn Farriott
1410 Fremont Avenue
Sparks, Nevada 89431

RE: Douglas County, Minden and Tahoe Facilities

Gentlemen:

Secure-Tech takes great pride of our twenty-five years of continuous support for our Integrators and correctional facility users. During the past twenty-five years Secure-Tech has never obsoleted a system component. All products supplied to customers are still available and in most cases are stocked in service quantities.

We will provide a minimum of ten (10) years support for the products supplied for the Minden and Tahoe facilities' control electronics, and graphic panels. In addition, lifetime telephone service is provided for all projects utilizing Secure-Tech products.

This is the standard of our business.

Sincerely,
Secure-Tech, Inc.

Richard Williamson
Vice-President/Marketing

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NELSON ELECTRONICS

1410 Freeport Blvd.
Sparks, Nevada 89431
(775) 358-0373 Fax 358-0674

Nev. License 11833
Cal. License 322768
A DIVISION OF
NELSON ELECTRIC CO., INC.

December 16, 1999

Mr. Jim Keenan
Douglas County
Purchasing Department

RE: Extended warranty, Manufacturers agreement, Response time and Schedule of work

Dear Jim,

Our extended warranty would take over after your 2-year warranty on parts and labor lapsed. We will offer you 2-plans, one for normal hours (8-5 M-F) and one for 24-hour response.

Included in the extended warranty:

- Monthly visits to each facility to test and maintain all functions of the each system.
- Labor to repair any malfunctioning part or component within the detention electronics system, which has become faulty under normal circumstances.
- 8-5 M-F Plan, repair calls may be placed anytime there is a malfunction of equipment. We will respond within 24-hours or the next business day.
- 24-hour Plan, repair calls may be placed anytime a malfunction of equipment occurs. We will respond to you with a call back within one hour, we will have a technician on site within 4-hours

Not included in extended warranty:

- Parts or components that are deemed faulty
- Labor to repair or replace any component damaged due to vandalism or obvious abuse.

Extended warranty costs:

Plan one, includes calls Monday through Friday, Eight to Five. Response will be next business day. If a catastrophic system failure should occur, arrangements will be made to respond immediately.

Total Monthly cost of Plan one.....\$1,620.00

Plan two, includes calls 24-hours a day with response on site within 4-hours.

Total monthly cost of Plan two.....\$2,340.00

Response times for repairs under warranty:

Response under warranty will be Monday through Friday, Eight to Five. Response will be on the next business day after the call. If in the case of a catastrophic system failure, we do have a 24-hour number to call and we will furnish your staff with that number. Arrangements will be made to respond immediately.

Warranty items covered are as follows:

- All parts and labor to repair system to working order

Warranty items not covered:

- Labor or parts that fail due to vandalism or obvious abuse.

Schedule of work:

Minden Facility

- We will begin replacement of the detention electronics in the Minden facility first. Immediately after receiving the equipment from the factory, installation will begin.
- We estimate the installation time to be 3-4 weeks after commencement of work.
- Please plan to have staff present for training after installation is complete.

Tahoe Facility

- Immediately after completion of the Minden facility, we will begin work on the Tahoe facility.
- We estimate the installation time to be 2-3 weeks after commencement of work.
- Again, please plan to have staff present for training after installation is complete.

If you should have any questions please call anytime (775) 358-0643

Thank you,

Glenn R. Ferriott



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BID # 00-5

DISCLOSURE OF PRINCIPALS

PLEASE PRINT OR TYPE

Optional Information

Minority Owned Business Enterprise

NELSON ELECTRIC COMPANY, INC.
Company Name

Woman Owned Business Enterprise

1410 FREEPORT BLVD.
Address

Business Owned by a Disabled Person

SPARKS, NEVADA, 89431
City and State

Small Business

NAMES OF OFFICERS, MEMBERS, OR OWNERS OF CONCERN, PARTNERSHIP

LLOYD NELSON OWNER
Name Official Capacity

1410 FREEPORT BLVD. SPARKS, NEVADA. 89431
Street City, State, Zip

LISA TEGLIA PRESIDENT
Name Official Capacity

1410 FREEPORT BLVD. SPARKS, NEVADA. 89431
Street City, State, Zip

TOM POURCHOT VICE PRESIDENT
Name Official Capacity

1410 FREEPORT BLVD. SPARKS, NEVADA. 89431
Street City, State, Zip

PATRICIA NELSON SECRETARY/TREASURER
Name Official Capacity

1410 FREEPORT BLVD. SPARKS, NEVADA. 89431
Street City, State, Zip

Name Official Capacity

Street City, State, Zip

If further space is required, please attach additional pages.

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COPIES

REQUESTED BY
DOUGLAS COUNTY
IN OFFICIAL RECORDS OF
DOUGLAS CO., NEVADA

2000 JAN 18 AM 10: 21

LINDA SLATER
RECORDER

PAID DEPUTY

CERTIFIED COPY

The document to which this certificate is attached is a full, true and correct copy of the original on file and on record in my office.

DATE:

January 14, 2000
B. REED Clerk of the Dist Judicial District Court
of the State of Nevada, in and for the County of Douglas.

By

[Signature] Deputy

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SEAL