

DOC # 0723380
05/15/2008 08:55 AM Deputy: SD
OFFICIAL RECORD
Requested By:
DC/COMMUNITY DEVELOPMENT

Assessor's Parcel Number: N/A

Date: MAY 14, 2008

Recording Requested By:

Douglas County - NV
Werner Christen - Recorder
Page: 1 Of 7 Fee: 0.00
BK-0508 PG- 3958 RPT: 0.00



Name: LYNDA TEGLIA, COMMUNITY DEVELOPMENT

Address: _____

City/State/Zip: _____

Real Property Transfer Tax: \$ N/A

GRANT #2008.101

(Title of Document)

This page added to provide additional information required by NRS 111.312 Sections 1-2. (Additional recording fee applies)

This cover page must be typed or legibly hand printed.



File Code: 1580

Date: May 2, 2008

Mr. Carl Ruschmeyer
Engineering Manager/ County Engineer
Douglas County
Department of Community Development
P.O. Box 218
Minden, NV 89423

BARBARA J. GRIFFIN
CLERK
Barbara J. Griffin

2008 MAY 14 AM 9:35

NO 2008.101

FILED

Dear Mr. Ruschmeyer:

We are pleased to be able to fund your Round 8 Grant Application for Federal Assistance and award Douglas County \$876,600.00 under the Lake Tahoe Erosion Control Grants component of the Lake Tahoe Restoration Act. This letter should be incorporated with your original application and narrative as Grant No. 08-DG-11051900-025 for the implementation of Lake Village Drive Phase II Water Quality Improvement Project. The original application and narrative information have been retained for our file.

This funding is provided under the authority of the Lake Tahoe Restoration Act (PL 106-506) and the actual funding is being provided through Round 8 of the Southern Nevada Public Lands Management Act, Public Law 105-263 31 US 6901. The approved grant project period becomes effective as of the last date that this letter is signed by all parties. The current proposed end date for this grant is December 31, 2010. The final allowable end date for this grant, with extensions, is in 2013, five years from the date this letter is signed by all parties. ***You will not be able to extend beyond five years for this grant, nor will the County be able to transfer funds from this grant to any project not identified in the grant application.***

This is an award of federal financial assistance and as such is subject to Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, as implemented by U. S. Department of Agriculture Regulations 7 Code of Federal Regulations (CFR) 3016; 2 CFR 225, Cost Principles for State and Local Governments and OMB Circular A-133, Audits of State, Local Governments and Non-Profit Organizations. We urge you to carefully review these publications since they include regulations for procurement, equipment management, fiscal reporting, and other important information. The documents are available on the worldwide web. The Circulars can be obtained from the OMB Grants Management Home Page at <http://www.whitehouse.gov/omb/grants/index.html>. The CFR can be obtained at <http://www.access.gpo.gov/nara/cfr>.

Additionally, this grant is subject to the following administrative conditions:

1. Reporting Requirements:

- a.) Financial Reports: The Financial Status Report (Standard Form 269 or 269A) is to be submitted on a semi-annual basis and must include information on both federal and non-federal expenses, and in-kind contributions, showing the extent that matching requirements have been met. Interim reports are to cover the 6-month periods ending March 31st and September 30th of each year the grant is



BK- 0508
PG- 3959



open, and are due to the Forest Service 30 days following these dates: respectively April 30th and October 31st. The first interim reports for this grant are due October 31, 2008, for the Period Ending September 30th. Final reports are due no later than 90 days following the grant expiration date. Grant financial forms can also be obtained at the OMB Grants Management website.

- b.) Written Progress Reports: The written progress report for each project within the grant must also be submitted on a semi-annual basis. Interim reports are to cover the 6-month periods ending March 31st and September 30th of each year and, again, are due 30 days following these dates: respectively April 30th and October 31st. The first interim reports for this grant are due October 31, 2008. Final reports are due no later than 90 days following the grant expiration date. The written progress reports for each grant project must provide details on accomplishments-to-date, including a comparison of actual accomplishments with proposed goals for the period, any current problems or unusual developments or delays, and work to be performed during the succeeding period. The Final Performance Report needs to contain sufficient information which shows what specific grant objectives have been accomplished, including information described in the administrative guidelines sent previously with your grant application.

NOTE: Failure to submit the above reports on time may be the basis for withholding payments until all overdue reports are received by us.

2. Payment Requests. Reimbursable and advance payments are approved under this grant. Only costs for those project activities approved in this award, or any approved modifications thereto, are allowable. Requests for payment shall be submitted on Standard Form 271 (SF-271, Outlay Report and Request of Reimbursement for Construction Programs), and shall be submitted no more frequently than monthly. The SF-271 must include information on both federal and non-federal expenditures and in-kind contributions, showing the extent to which matching commitments for these grant funds have been met.

Requests may be submitted on an advance payment basis for estimated costs that shall not exceed the minimum amount needed, or no more than is needed for a 30-day period, whichever is less. Justification must be provided with any request for advance payments. Any funds advanced, but not spent upon expiration of this grant, shall be returned to the Forest Service.

Payment requests received after the due date for required written progress and financial status reports will not be processed until receipt of those reports. Final payment will be processed only after the work outputs agreed to in the grant narrative have been accomplished and the final performance report has been received.

3. Electronic Funds Transfer (EFT): The recipient shall designate a financial institution or an authorized payment agent through which a federal payment may be made in accordance with US Treasury Regulations, Money and Finance at 31 CFR 208, which requires that Federal payments are to be made by EFT to the maximum extent



possible. A waiver may be requested and payments received by check by certifying in writing that one of the following situations apply:

- i. The payment recipient does not have an account at a financial institution.
- ii. EFT creates a financial hardship because direct deposit will cost the payment recipient more than receiving the check.
- iii. The payment recipient has a physical or mental disability, or a geographic, language, or literacy barrier.

In order to receive EFT payments the recipient shall register in the Central Contractor Registry (CCR). You may register by going to www.ccr.gov and following the instructions provided on line. For assistance, contact the CCR Assistance Center at 888-227-2423 or 269-961-5757. ***The grantee must re-register each year so that payments will not be delayed.***

4. **Modifications.** Modifications to change the scope of projects, reprogram the budget (if cumulative change is more than 10% of the total grant budget), or extend the project period shall be made by mutual consent of the parties, by the issuance of a written grant amendment letter, signed and dated by both parties, prior to any changes being performed. The Forest Service is not obligated to fund any changes not properly approved in advance. ***No modifications can be made after the grant expiration date.***

All requests for modification require a minimum of a 30-day lead time to process. Modification requests require submittal of the following:

- a. Written justification for the change on Letterhead Stationary
 - b. Revised Application for Federal Assistance Form SF-424
 - c. Revised Budget Information Form SF-424A (if applicable)
 - d. Revised written narrative for the Project(s) (if applicable)
5. **Federal Cost Principles.** (10/05) This grant will be governed by OMB Circular No. A-87, Cost Principles for State, Local and Indian Tribal Governments and audit requirements under OMB Circular A-133, Audits of States, Local Governments and Non-profit Organizations.
 6. **Authorized Representatives:** By signature below, the recipient certifies that the individuals listed in the grant documents are representatives of the recipient and are authorized to act in their respective capacity for matters relating to this grant.

As you can see, there is an administrative workload associated with managing your grant and someone other than your design consultant must conduct much of the work, according to Federal Regulations regarding conflict of interest. Please read carefully both this letter and the administrative procedures previously sent to the County in order to get a sense of the amount of work that will be necessary for this grant and your strategy for accomplishing this.

Written performance reports, financial status reports, accrual information and payment requests should be sent to:

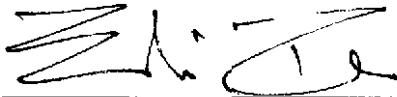
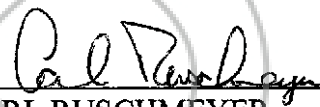
Genevieve Villemare, Erosion Control Grant Program Manager
USDA Forest Service
Lake Tahoe Basin Management Unit
35 College Drive

South Lake Tahoe, CA 96150
E-mail: gvillemaire@fs.fed.us
Fax: 530-544-2513

Two signed copies of this letter are provided. Please sign both, indicating you have agreed to the terms and conditions of this grant award and have thereby accepted. (Please note that this grant's approved performance period takes effect upon Douglas County's co-signature and date). Please return one fully executed Award Letter to us and retain the other fully executed Award Letter for your file.

If you have any questions regarding this grant award, you may contact Genevieve Villemaire at 530-543-2783.

Sincerely,

<i>for</i>		<i>5-8-08</i>		<i>5/12/08</i>
	TERRI MARCERON	DATE	CARL RUSCHMEYER	DATE
	Forest Supervisor		County Engineer, Douglas County	

Cc: Genevieve Villemaire, Erosion Control Grant Manager-USFS
Ron Roman, Project Manager-Douglas County
Karen Lommori, Grant Administrator-Douglas County
Karine E. Wagner, Grants and Agreement Coordinator - USFS

Correspondence Document Summary

USDA Forest Service

LTBMU Formal (standard) Template

Awaiting Finalization

**Signed
May 02, 2008
(expected date)**

**R5
Lake Tahoe Basin**

* File Codes: 1580	
Control Number:	
* To:	Name: Mr. Carl Ruschmeyer Title: Engineering Manager/ County Engineer Organization: Douglas County Street: Department of Community Development Line 2: P.O. Box 218 City, State, Zip: Minden, Nevada 89423
cc: Ron Roman, Project Engineer - Douglas County, Karen Lommori, Administrator-Douglas County, Genevieve Villemaire, Erosion Co Grants Manager-USFS, Karine E. Wagner, Grants and Agreemen Coordinator - USFS	
Email To:	
* Subject:	Douglas County Round 8 Grant Award Letter
* Categories:	R5-LTBMU-Admin
* Signature Block(s):	Terri Marceron
* These fields must be entered before the letter can be finalized	

Co-authors:



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e

Review Information

Simultaneous Review
Reviewers' instructions:

Sequential Review

Current Reviewer	Still To Review	Reviewers Concurring	Reviewers Not Concurring
		Sue Norman/R5/USDAFS Sue Norman/R5/USDAFS Joey Keely/R5/USDAFS Christine Schmittle/R5/USDAFS	None

Review Comments

Sue Norman/R5/USDAFS concurs, 04/30/2008 12:35:07 PM PDT
Review cancelled by Genevieve Villemaire at 04/30/2008 02:45:55 PM PDT.
Review cancelled by Genevieve Villemaire at 04/30/2008 02:46:52 PM PDT.

Sue Norman/R5/USDAFS concurs, 05/01/2008 09:20:02 AM PDT

minor changes made for grammatical clarity
--Joey Keely at 05/01/2008 09:46:47 AM PDT
Joey Keely/R5/USDAFS concurs, 05/01/2008 09:46:47 AM PDT

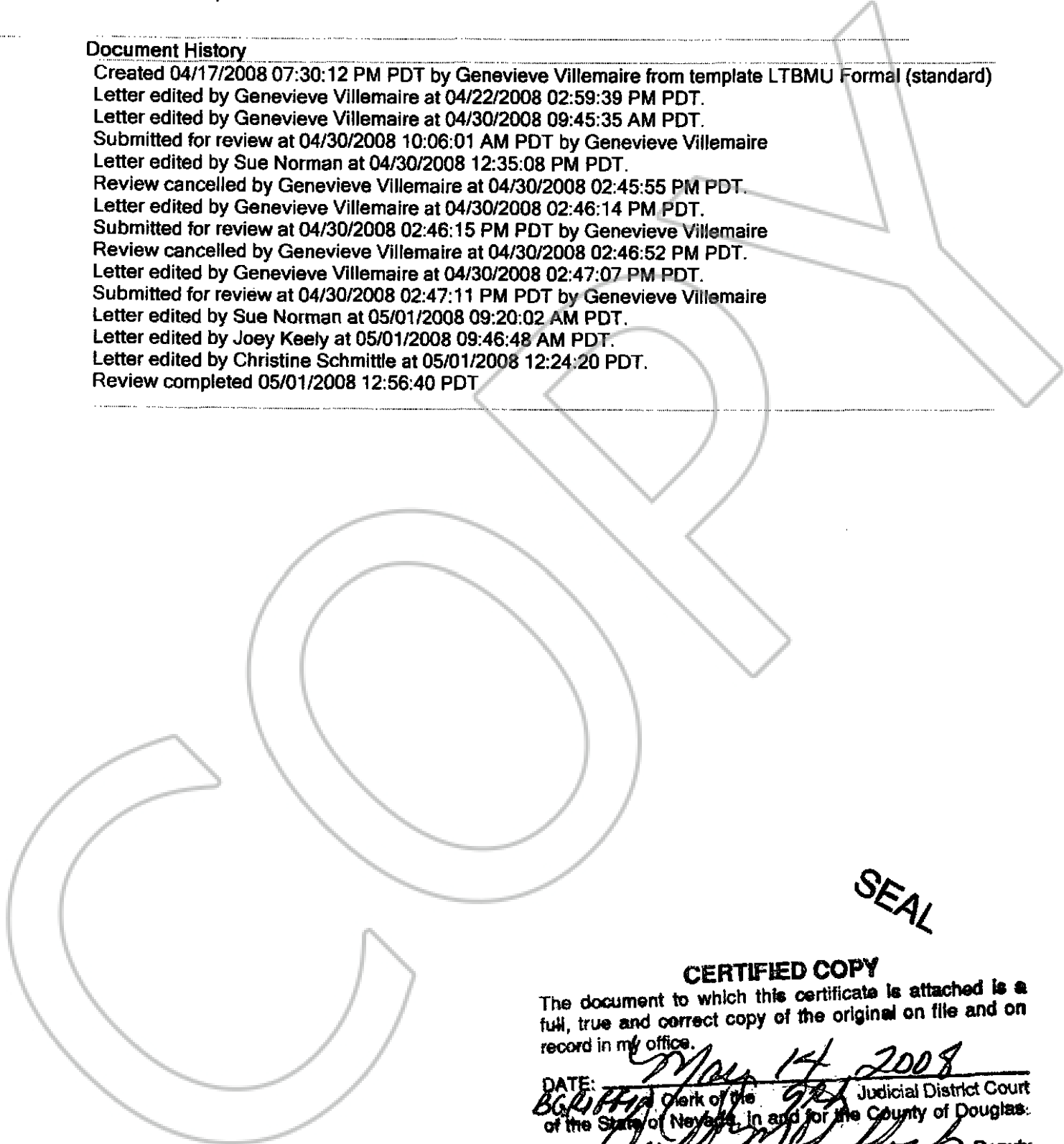


Christine Schmittle/R5/USDAFS concurs, 05/01/2008 12:56:40 PDT

All reviews completed

Document History

Created 04/17/2008 07:30:12 PM PDT by Genevieve Villemaire from template LTBMU Formal (standard)
 Letter edited by Genevieve Villemaire at 04/22/2008 02:59:39 PM PDT.
 Letter edited by Genevieve Villemaire at 04/30/2008 09:45:35 AM PDT.
 Submitted for review at 04/30/2008 10:06:01 AM PDT by Genevieve Villemaire
 Letter edited by Sue Norman at 04/30/2008 12:35:08 PM PDT.
 Review cancelled by Genevieve Villemaire at 04/30/2008 02:45:55 PM PDT.
 Letter edited by Genevieve Villemaire at 04/30/2008 02:46:14 PM PDT.
 Submitted for review at 04/30/2008 02:46:15 PM PDT by Genevieve Villemaire
 Review cancelled by Genevieve Villemaire at 04/30/2008 02:46:52 PM PDT.
 Letter edited by Genevieve Villemaire at 04/30/2008 02:47:07 PM PDT.
 Submitted for review at 04/30/2008 02:47:11 PM PDT by Genevieve Villemaire
 Letter edited by Sue Norman at 05/01/2008 09:20:02 AM PDT.
 Letter edited by Joey Keely at 05/01/2008 09:46:48 AM PDT.
 Letter edited by Christine Schmittle at 05/01/2008 12:24:20 PDT.
 Review completed 05/01/2008 12:56:40 PDT



CERTIFIED COPY

The document to which this certificate is attached is a full, true and correct copy of the original on file and on record in my office.

DATE: May 14 2008
 By Christine Schmittle Clerk of the 9th Judicial District Court
 of the State of Nevada, in and for the County of Douglas.
 Deputy

