

OFFICIAL RECORD
Requested By:
DC/COUNTY MANAGER

Assessor's Parcel Number: N/A

Date: OCTOBER 5, 2009

Recording Requested By: _____

Douglas County - NV
Karen Ellison - Recorder
Page: 1 of 7 Fee: 0.00
BK-1009 PG- 1248 RPTT: 0.00



Name: COUNTY MANAGER'S OFFICE

Address: _____

City/State/Zip: _____

Real Property Transfer Tax: \$ N/A

CONTRACT #2009.279

(Title of Document)

FILED

NO. 2009.279

2009 OCT -5 PM 2:11

CONTRACT FOR PROFESSIONAL SERVICES OF INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN DOUGLAS COUNTY

and

SHANNON SWANSON 3020 REUBEN DR. RENO, NV 89502

TED THUAN CLERK DEPUTY

WHEREAS, Douglas County, a political subdivision of the State of Nevada, from time to time requires the services of independent contractors; and

WHEREAS, it is deemed that the professional services of Contractor herein specified are both necessary and desirable and in the best interests of Douglas County; and

WHEREAS, Contractor represents that he is duly qualified, equipped, staffed, ready, willing and able to perform and render the services hereinafter described.

NOW, THEREFORE, in consideration of the agreements herein made, the parties mutually agree as follows:

1. EFFECTIVE DATE AND TERM OF CONTRACT. This contract will be effective upon approval and signature by Contractor and the Douglas County County Manager for the term from October 1, 2009 to September 30, 2010. During the one year term, renewable annually by these parties, the amount paid to Contractor shall not exceed \$50,000 unless this contract is amended in writing and approved by the Douglas County Board of Commissioners.

2. INDEPENDENT CONTRACTOR STATUS. The parties agree that Contractor shall have the status of an independent contractor and that this contract, by explicit agreement of the parties, incorporates and applies the provisions of NRS § 284.173, as necessarily adapted, to the parties, including that Contractor is not a County employee and that there shall be no:

- (1) Withholding of income taxes by the County;
(2) Industrial insurance coverage provided by the County;
(3) Participation in group insurance plans which may be available to Employees of the County;
(4) Participation or contributions by either the independent contractor or the County to the public employees' retirement system;
(5) Accumulation of vacation leave or sick leave;
(6) Unemployment compensation coverage provided by the County if the requirements of NRS § 612.085 for Independent contractors are met.

3. INDUSTRIAL INSURANCE.

A. Unless the Contractor complies with ¶B below, Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, to provide the County with a work

certificate and/or a certificate issued by a qualified insurer in accordance with NRS § 616B.627. Contractor agrees to maintain required workers compensation coverage throughout the entire term on the contract. If Contractor does not maintain coverage throughout the entire term on the contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the contract, or terminate the contract. For each six month period this contract is in effect, Contractor agrees, prior to the expiration of the six month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in or nonpayment of coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six month period, Contractor agrees that County may order the Contractor to stop work, suspend the contract, or terminate the contract.

B. Contractor may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that he is a sole proprietor and that:

1. In accordance with the provisions of NRS § 616B.659, has not elected to be included within the terms, conditions and provisions of Chapters 616A to 616D, inclusive, of NRS; and
2. Is otherwise in compliance with those terms, conditions and provisions.

4. SERVICES TO BE PERFORMED. The parties agree that the services to be performed are as follows:

As requested and directed by the Douglas County Departments, Contractor shall provide computer programming on new and existing custom Douglas County computer programs. All computer programming code generated under this contract is property of Douglas County.

5. PAYMENT FOR SERVICES. Contractor agrees to provide the services set forth in Paragraph (4) at a cost of \$32.50 per hour. Contractor shall submit billing requests for payment for services performed under this contract.

6. TERMINATION OF CONTRACT. This contract may be revoked without cause by either party, provided that a revocation shall not be effective until 30 days after a party has served written notice upon the other party.

7. NON-APPROPRIATION. All payments under this contract are contingent upon the availability to the County of the necessary funds. In accordance with NRS 354.626, and any other applicable provision of law, the financial obligations under this contract between the parties shall not exceed those monies appropriated and approved by the County for this contract for the then current fiscal year under the Local Government Budget Act. This contract shall terminate and the County's obligations under it shall be extinguished if the County fails to appropriate monies. Nothing in this contract shall be construed to provide Contractor with a right of payment over any other entity. Any funds obligated by the County under this contract that are not paid to Contractor shall automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the contract. The County shall not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor shall have no claim of any sort to the unexpended funds.

8. CONSTRUCTION OF CONTRACT. This contract shall be construed and interpreted according to the laws of the State of Nevada.

9. COMPLIANCE WITH APPLICABLE LAWS. Contractor shall fully and completely comply with all applicable local state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of this contract, including, but not limited to, all federal, state, and local accounting procedures and requirements and all immigration and naturalization laws.

10. ASSIGNMENT. Contractor shall neither assign, transfer nor delegate any rights, obligations or duties under this contract without the prior written consent of the County.

11. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to this contract shall be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

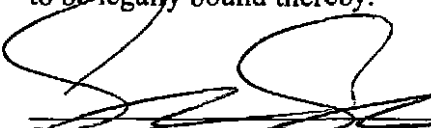
12. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials supplied to Contractor in the performance of its obligations under this contract shall be the exclusive property of the County and all such materials shall be remitted and delivered, at Contractor's expense, by Contractor to the County upon completion, termination or cancellation of this contract. Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this contract without the prior written consent of the County.

13. PUBLIC RECORDS LAW. Contractor expressly agrees that all documents ever submitted, filed, or deposited with the County by Contractor (including those remitted to the County by Contractor pursuant to 12), unless designated as confidential by a specific statute of the State of Nevada, shall be treated as public records pursuant to NRS Chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 4 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way of complaint, inter-pleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

14. INDEMNIFICATION. Contractor agrees to indemnify and save and hold the County, its agents and employees harmless from any and all claims, causes of action or liability arising from the performance of this contract by Contractor or Contractor's agents or employees.


15. MODIFICATION OF CONTRACT. This contract constitutes the entire contract between the parties and may only be modified by a written amendment signed by the parties and, if the amount paid to the Contractor would exceed \$50,000 for the one year term, approved by the Douglas County Board of Commissioners.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.



Shannon Swanson, Contractor

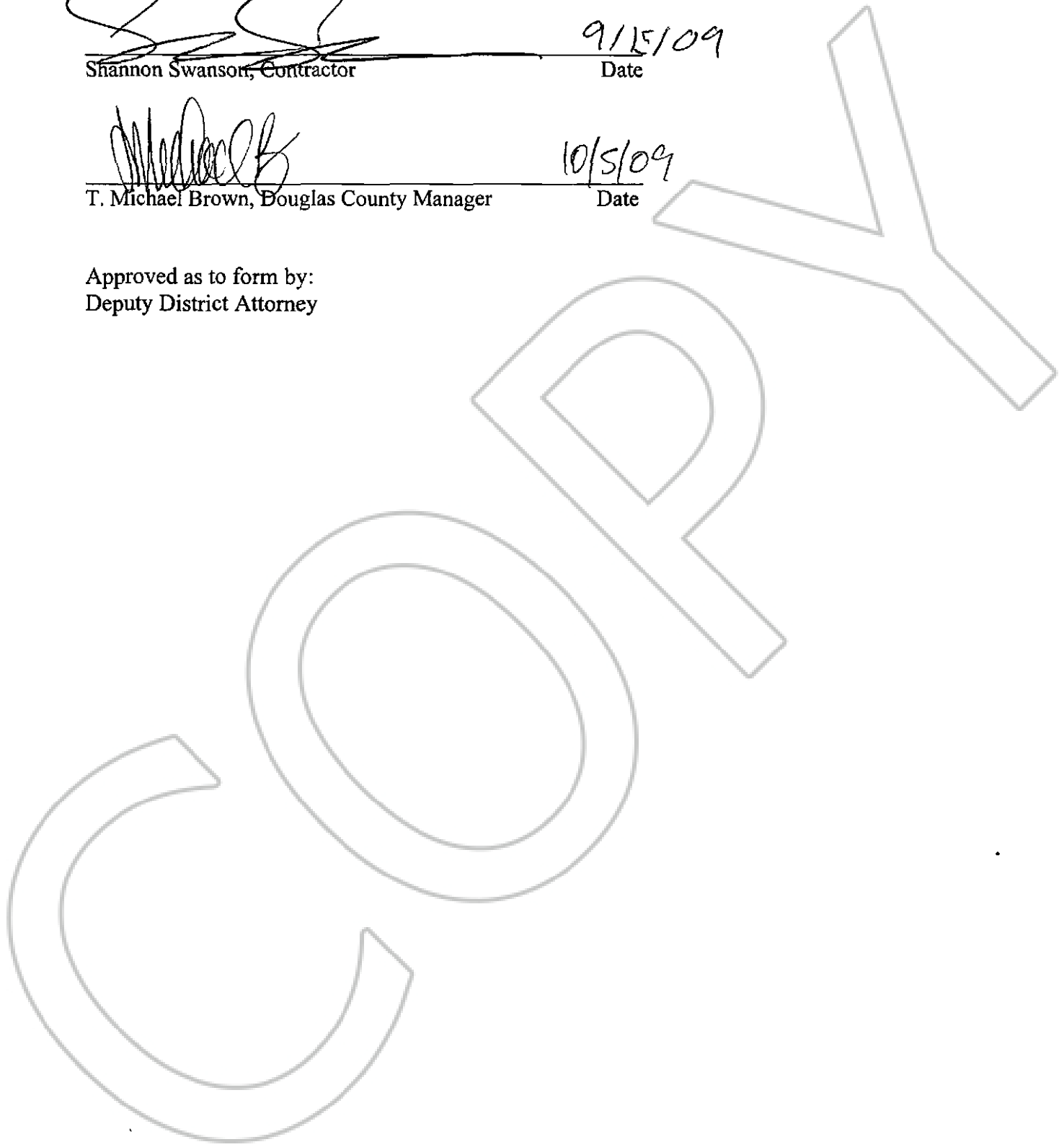
9/15/09
Date



T. Michael Brown, Douglas County Manager

10/5/09
Date

Approved as to form by:
Deputy District Attorney



AFFIDAVIT OF REJECTION OF COVERAGE

PURSUANT TO NEVADA REVISED STATUTES 616B.627 and 617.210

STATE OF NEVADA)

) ss.

Douglas COUNTY)

I, Shannon Swanson, do hereby swear under penalty of perjury that the assertions in this affidavit are true.

1. I make the following assertions in accordance with Nevada Revised Statutes (NRS) 616B.627 and 617.210.
2. I am a sole proprietor who will not use the services of any employees in the performance of this Contract with the State of Nevada.
3. Pursuant to NRS 616B.659(1), I have not elected to be included within the terms, conditions and provisions of chapters 616A to 616D, inclusive, of the NRS, to secure for myself compensation equivalent to that which an employee is entitled for any accidental injury sustained by myself which arises out of and in the course of my self-employment by filing a written notice of election with the Administrator and a private carrier.
4. I am otherwise in compliance with the terms, conditions and provisions of chapters 616A to 616D, inclusive, of the NRS.
5. Pursuant to NRS 617.225(1), I have not elected to be included within the terms, conditions and provisions of chapter 617 of the NRS, to secure for myself compensation equivalent to that to which an employee is entitled for any occupational disease contracted by myself which arises out of and in the course of my self-employment by filing a written notice of election with the Administrator and a private carrier.
6. I am otherwise in compliance with the terms, conditions and provisions of chapter 617 of the NRS.
7. I acknowledge that the State of Nevada will not be considered to be my employer, and that the State of Nevada is not liable as a principal contractor to me for any compensation or other damages as a result of an industrial injury or occupational disease incurred in the performance of this Contract.

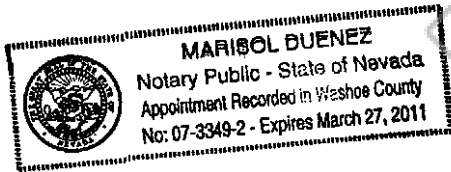
8. Further affiant sayeth not.

I, Shannon Swanson do hereby swear under penalty of perjury that the assertions of this affidavit are true.

NAME Shannon Swanson

SIGNED and SWORN to before me this 15th day of September, 2009.

by Shannon A Swanson



Marisol Buenez
NOTARY PUBLIC

CERTIFIED COPY

The document to which this certificate is attached is a full, true and correct copy of the original on file and on record in my office.

DATE: Oct 5, 2009
17289 Clerk of the 4th Judicial District Court of the State of Nevada, in and for the County of Douglas.

By [Signature] Deputy