

Assessor's Parcel Number: N/A

Date: OCTOBER 29, 2015

Recording Requested By:

Name: KAREN BECKERBAUER, SOCIAL SERVICES  
& DEBBIE BEAM, COUNTY MANAGER'S OFFICE

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Real Property Transfer Tax: \$ N/A



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KAREN ELLISON, RECORDER

INTRASTATE INTERLOCAL CONTRACT #2015.225

(Title of Document)

**INTRASTATE INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES**

A Contract Between the State of Nevada  
Acting By and Through Its

Department of Health and Human Services  
Division of Child and Family Services  
4126 Technology Way, 3<sup>rd</sup> Floor  
Carson City, NV. 89706  
(775) 684-4400 Fax: (775) 684-4455

and

Douglas County  
1594 Esmeralda Ave  
Minden, NV 89423  
Phone: (775) 782-9821 Fax: (775) 782-6255

FILED  
2015 OCT 29 AM 10:08  
DOUGLAS COUNTY  
CLERK  
*[Signature]*

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada;

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. **DEFINITIONS.** "State" means the State of Nevada and any state agency identified herein, its officers, employees and immune contractors as defined in NRS 41.0307.
3. **CONTRACT TERM.** This Contract shall be effective from (Retroactive) July 1, 2015 to June 30, 2017, unless sooner terminated by either party as set forth in this Contract.
4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in paragraph (3), provided that a termination shall not be effective until 30 days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason federal and/or State Legislature funding ability to satisfy this Contract is withdrawn, limited, or impaired.
5. **NOTICE.** All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.
6. **INCORPORATED DOCUMENTS.** The parties agree that the services to be performed shall be specifically described; this Contract incorporates the following attachments in descending order of constructive precedence:

## ATTACHMENT AA: SERVICE AGREEMENT

7. **CONSIDERATION.** Douglas County agrees to provide the sum set forth in paragraph (6), at costs of \$380,322.00 for FY16 and \$374,726.00 for FY17 to be paid on a quarterly basis as specified in Attachment AA, with the contract maximum not to exceed \$755,048.00. Any intervening end to an annual or biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the results of legislative appropriation may require.

8. **ASSENT.** The parties agree that the terms and conditions listed on incorporated attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.

9. **INSPECTION & AUDIT.**

a. **Books and Records.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all state and federal regulations and statutes.

b. **Inspection & Audit.** Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.

c. **Period of Retention.** All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.

10. **BREACH; REMEDIES.** Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall include without limitation \$125 per hour for State-employed attorneys.

11. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

12. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an

excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

13. INDEMNIFICATION. Neither party waives any right or defense to indemnification that may exist in law or equity.

14. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

15. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

16. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

17. ASSIGNMENT. Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.

18. OWNERSHIP OF PROPRIETARY INFORMATION. Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

19. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

20. CONFIDENTIALITY. Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.

21. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in paragraph (6).

22. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the Nevada district courts for enforcement of this Contract.

**23. ENTIRE AGREEMENT AND MODIFICATION.** This Contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original contract to be signed and intend to be legally bound thereby.

<u><i>[Signature]</i></u> Douglas County Commissioner	Date	Chairman, Board of Douglas County Commissioners	Title
<u><i>[Signature]</i></u> Amber Howell	Date	<i>Acting</i> Administrator, Division of Child and Family Services	Title
<u><i>[Signature]</i></u> for Richard Whitley	<i>8/10/15</i> Date	Assistant Director, Department of Health and Human Services	Title

*[Signature]*  
Signature - Board of Examiners

APPROVED BY BOARD OF EXAMINERS

On *10-13-15*  
(Date)

Approved as to form by:  
*[Signature]*  
Deputy Attorney General for Attorney General

On *8/4/15*  
(Date)

**INTERLOCAL CONTRACT BETWEEN:  
NEVADA DIVISION OF CHILD AND FAMILY SERVICES  
CHILD WELFARE – CHILD PROTECTIVE SERVICES  
AND  
DOUGLAS COUNTY**

**ATTACHMENT AA: SERVICE AGREEMENT**

Pursuant to NRS 432B.326; Subsection 1, each county whose population is less than 100,000 shall pay an assessment each fiscal year to the Division of Child and Family Services in an amount which does not exceed the amount authorized by the Legislature for the provision of child protective services by the Division in the county during that year. 2. The county shall pay the assessment: (a) In full within 30 days after the amount of the assessment becomes final; or (b) in equal quarterly installments on or before the first day of July, October, January and April respectively.

The assessment is based on the percentage of the population for persons under the age of 18. Child protective services means services for the protection of children, including without limitation, investigations of abuse or neglect and assessments. The term does not include foster care services or services related to adoption.

The State of Nevada Division of Child and Family Services (DCFS), recognizes the benefit of collaborating partnerships with rural counties to ensure the safety and well-being of children. As a collaborating partner with **DOUGLAS COUNTY**, hereinafter referred to as the **COUNTY**, the Division hereinafter referred to as the **STATE**, supports the provision of Child Protective Services to meet the needs of the children in the community.

1. The **COUNTY** agrees to:

- 1.1 The **COUNTY** shall pay the assessment imposed upon them by the **STATE**, as approved by the Nevada legislature, in full within 30 days after the amount of the assessment becomes final or in equal quarterly installments on or before the first day of July, October, January, and April respectively for the services provided by the **STATE** to the **COUNTY**.
- 1.2 The County's obligation to pay any assessment is expressly conditioned upon the State's compliance with the requirements of Chapter 432B of the Nevada Revised Statutes, including the State's timely providing notice to the **COUNTY** of the assessment authorized by the Nevada Legislature for the provision of child protective services in the **COUNTY**.

2. The **STATE** agrees to:

- 2.1 The **STATE** shall provide protective services in accordance with the standards adopted pursuant to NRS 432B.190.
- 2.2 The **STATE** shall notify the **COUNTY** of the amount of the assessment by no later than the first day of May of each year for the ensuing fiscal year. The assessment will be based upon the percentage of the population for persons under the age of 18 in the **COUNTY**.
- 2.3 The **STATE** shall provide a quarterly invoice to the **COUNTY** for the services actually rendered to the **COUNTY**.
- 2.4 On or before the first day of December of each year, the **STATE** shall submit a report to the **COUNTY** that contains a statement of:
  - 2.4.1 The total number of children who received child protective services in **COUNTY** in the immediately preceding fiscal year; and

- 2.4.2 The amount and categories of the expenditures made by the Division on child protective services in the COUNTY in the immediately preceding fiscal year.
- 2.5 The STATE shall provide to the COUNTY, on or before the first day of December in each even-numbered year, the total proposed budget of the DCFS for the COUNTY for the next succeeding biennium, including the projected number of children who will receive child protective services and the projected costs of child protective services reasonably estimated that will be provided to the COUNTY.
- 2.6 The STATE shall provide adequate data to the COUNTY to enable the COUNTY to assess the extent of child abuse and neglect within the COUNTY and to adequately address the need for COUNTY resources by:
- 2.6.1 The STATE shall provide a quarterly report to the COUNTY on the number of telephone calls received by DCFS that included any allegation of abuse or neglect of children under the age of 18 in the COUNTY. The COUNTY will abide by any confidentiality conditions imposed by the STATE.
- 2.7 The STATE shall confirm with Douglas County Sheriff's Office within two business days of the STATE's receipt of all reports made by Douglas County Sheriff's Office to the STATE regarding suspected child abuse incidences that occur in COUNTY.

Douglas County

State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

29<sup>th</sup> day of Oct, 2015  
By [Signature] Deputy

