



KAREN ELLISON, RECORDER

Recorder's Office Cover Sheet

Recording Requested By:

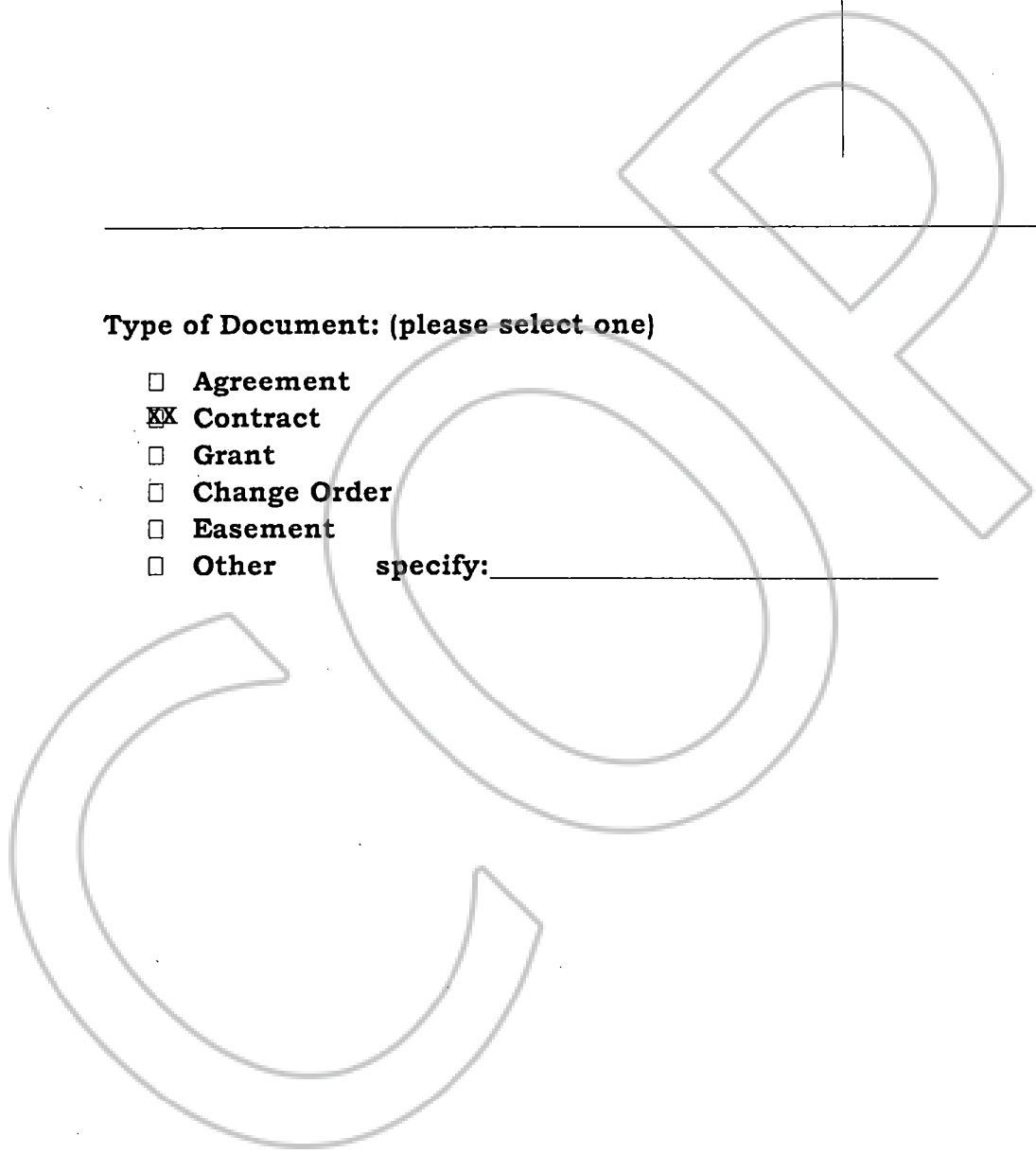
Name: PAULA LOCHRIDGE

Department: COUNTY MANAGER'S OFFICE

Type of Document: (please select one)

- Agreement
- Contract
- Grant
- Change Order
- Easement
- Other

specify: _____



PATRICK CATES
County Manager

JENIFER DAVIDSON
Assistant County Manager



1594 Esmeralda Avenue
Minden, Nevada 89423

www.douglascountynv.gov
775-782-9821

OFFICE OF THE COUNTY MANAGER

June 4, 2020

Walker & Associates
Mary Walker
661 Genoa Lane
Minden, NV 89423

FILED

NO. 2020-136

8-7-20
DATE

DOUGLAS COUNTY CLERK
MINDEN, NV

BY [Signature] DEPUTY

Mary,

Your contract for Professional Services between Douglas County, Nevada and Walker & Associates expires on June 30, 2020. The term of the Contract from July 1, 2018 through June 30, 2019 may be extended for the maximum of four one-year periods provided that both Parties agree in writing.

Douglas County, Nevada would like to renew this contract at the rate of \$3,583 per month, not to exceed \$43,000 annually, from July 1, 2020 through June 30, 2021. This would be the third of four one-year extensions of your contract, which is attached.

Respectfully,

[Signature]
Patrick Cates, County Manager

6/9/20
Date

Mary Walker
Mary Walker, Walker & Associates

June 9, 2020
Date

CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR

A CONTRACT BETWEEN

DOUGLAS COUNTY

AND

WALKER & ASSOCIATES INC.

DOUGLAS COUNTY
CLERK OF COUNTY
RECORDS

2017 JUL 31 AM 9:13

NO. 2017-045

FILED

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada (the "County"), and Walker & Associates Inc., a Nevada corporation (Entity C34585-2004) ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as a "Party."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County desires to employ a legislative consultant to keep the County informed of legislative issues and to lobby on behalf of Douglas County;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County;

WHEREAS, Contractor represents that its principals and staff are duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described; and

WHEREAS, Contractor also represents that Contractor holds any necessary federal, state or local permits or licenses to perform the requested services and to maintain any required license or bond.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

1. **TERM AND EFFECTIVE DATE OF CONTRACT.** The term of the Contract will be July 1, 2017, through June 30, 2018. This Contract may be extended for a maximum of four one-year periods provided that both Parties agree in writing to the extension at least twenty days prior to the expiration of the Contract. If extended, all term and conditions of the Contract will remain in place. The County Manager is authorized to execute any documents necessary for the extension of the Contract.

2. **SERVICES TO BE PERFORMED.** The Contractor will provide advice and consultant services for matters concerning the County in connection with legislative issues. These services include, but are not limited to, the following:

Preparing documents, conducting research and fiscal analysis of legislative matters, meeting with legislators, monitoring legislative committees and state financial committees, providing regular and timely updates on pending legislation and notifying County Commissioners and staff of legislation and hearings that they should be aware of and appear at. Contractor will provide updates and training to County elected officials and staff as requested. Contractor's services also include assisting the County in formulating and finalizing strategy for the Nevada legislature, including the development of bill drafts, working with legislators and NACO and the submittal of bills draft to the legislature.

3. **PAYMENT FOR SERVICES.** Contractor agrees to provide the services set forth in Paragraph 2 at a cost of Three Thousand Five Hundred and Eighty-Three Dollars (\$3,583) per month for a total cost not to exceed \$43,000 in any fiscal year. Contractor is solely responsible for providing all materials, supplies, travel costs, insurance, and other costs necessary to perform Contractor's services. Contractor agrees to send a monthly invoice for the services rendered no later than ten (10) days after the end of each month and payment will be due to Contractor within 30 days of the County's receipt of the Contractor's invoice.

4. **TERMINATION OF CONTRACT.** County may terminate the Contract upon at least 30 days' advance written notice to Contractor.

5. **INDEPENDENT CONTRACTOR STATUS.** The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and that:

There shall be no:

- (1) Withholding of income taxes by the County;
- (2) Industrial insurance coverage provided by the County;
- (3) Participation in group insurance plans which may be available to employees of the County;
- (4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
- (5) Accumulation of vacation leave or sick leave; and
- (6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

6. **INDUSTRIAL INSURANCE.** Contractor further agrees that, prior to the commencement of any work and as a precondition to any obligation of the County to make any payment under the Contract, Contractor will provide the County with a work certificate and/or a certificate issued by a qualified insurer in accordance with NRS 616B.627. Contractor also agrees that, prior to commencing any work under the Contract, Contractor will complete and

provide evidence to the County that Contractor has made the following written request to Contractor's insurer:

Walker & Associates Inc. entered into a contract with Douglas County to perform work from July 1, 2017, through June 30, 2018, and requests that an authorized insurer provide to Douglas County: (1) A certificate of coverage issued pursuant to NRS 616B.627 and (2) Notice of any lapse in coverage or nonpayment of coverage that the Contractor is required to maintain.

The certificate and notice should be mailed to:

Douglas County
Post Office Box 218
Minden, Nevada 89423

Contractor agrees to maintain all required workers' compensation coverage throughout the entire term of the Contract. If Contractor does not maintain the required coverage throughout the entire term of the Contract, Contractor agrees that the County may, at any time the coverage is not maintained by Contractor, order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County. For each six-month period this Contract is in effect, Contractor agrees, prior to the expiration of the six-month period, to provide another written request to the insurer for the provision of a certificate and notice of lapse in, or nonpayment of, insurance coverage. If Contractor does not make the request or does not provide the certificate before the expiration of the six-month period, Contractor agrees that the County may order the Contractor to stop work, suspend the Contract, or terminate the Contract at the sole discretion of the County.

7. CONFLICT OF INTEREST. Contractor has notified the County that they also represent other entities at the Nevada legislature. By signing this Contract, Contractor agrees to not support or lobby for a position or bill that is in conflict with, or contrary to the best interest of Douglas County. Contractor also agrees that any information, in any form or means of communication obtained from Douglas County, must not be divulged to other competing interests without the written permission of the Douglas County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or payment, from this Contract.

8. NONAPPROPRIATION. Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

9. CONSTRUCTION OF CONTRACT. The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court. The Parties mutually agree to not seek punitive damages against either Party.

10. COMPLIANCE WITH APPLICABLE LAWS. Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

11. ASSIGNMENT. Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

12. COUNTY INSPECTION. The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

13. DISPOSITION OF CONTRACT MATERIALS. Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

14. PUBLIC RECORDS LAW. Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as

confidential by a specific statute of the State of Nevada, will be treated as public records pursuant to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

15. INDEMNIFICATION OF COUNTY. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

16. MODIFICATION OF CONTRACT. The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

17. AUTHORITY. The Parties represent and warrant that they have the authority to enter into this Contract.

18. STANDARD OF CARE. Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by others with Contractor's skill and training.

19. WAIVER OF LIEN. Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

20. THIRD-PARTY BENEFICIARY. Nothing contained in this Contract is intended to convey any right or to create a contractual relationship with any third party or to otherwise allow a third party to assert a cause of action against either Contractor or County.

21. NOTICES. All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

To County: Douglas County Manager's Office
Post Office Box 218
Minden, Nevada 89423

To Contractor: Mary C. Walker
661 Genoa Lane
Minden, Nevada 89423

IN WITNESS WHEREOF, the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

Walker & Associates Inc.

By: Mary C. Walker 7/27/17
Mary C. Walker, President (Date)

Douglas County
By: [Signature] 7/25/17
Lawrence A. Werner (Date)
County Manager

Douglas County State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

day of August, 2017
By: [Signature] Deputy

Douglas County State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

day of August, 2017
By: [Signature] Deputy