

APN# : 1022-09-001-052

**Recording Requested By:**

Western Title Company, LLC

**Escrow No.:** 115841-ARJ

**When Recorded Mail To:**

Susan Groteguth

1290 Topaz Ranch Road

Wellington

NV 89444

**Mail Tax Statements to: (deeds only)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(space above for Recorder's use only)

I the undersigned hereby affirm that the attached document, including any exhibits, hereby submitted for recording does not contain the social security number of any person or persons.

(Per NRS 239B.030)

Signature

*Kinsey Bell*

**Kinsey Bell**

**Escrow Assistant**

**Affidavit of Conversion to Real Property**

This page added to provide additional information required by NRS 111.312  
(additional recording fee applies)

DEPARTMENT OF BUSINESS AND INDUSTRY  
NEVADA HOUSING DIVISION – MANUFACTURED HOUSING  
1830 E. College Pkwy, #120, Carson City, Nevada 89706; Phone: 775-684-2940  
3300 W. Sahara Ave. #320, Las Vegas, Nevada 89102; Phone: 702-486-4135  
Website: housing.nv.gov / Email: titles@housing.nv.gov

**AFFIDAVIT OF CONVERSION TO REAL PROPERTY (TL-110)**

Applicant Email Address (required): Not Provided / \_\_\_\_\_

Applicant Phone Number (required): Not Provided / \_\_\_\_\_

**SECTION 1. DESCRIPTION OF THE STRUCTURE (Personal Property)**

Year: 2020 Manufacturer: CRAFTSMAN HOMES Model: FLEETWOOD 2843W

Serial # FLE230TD35112AB Size: 26.8 X 48

Manufacturer's Certificate of Origin #: \_\_\_\_\_ (If available) Insignia No.: \_\_\_\_\_ (If available)

Physical Location: 1290 TOPAZ RANCH RD WELLINGTON NV 89444  
Street City State Zip Code

**SECTION 2. DESCRIPTION OF REAL PROPERTY (Land)**

Assessor Parcel Number (APN): 1022-09-001-052

Legal Description: SEE ATTACHED EXHIBIT A

**SECTION 3. PERSONAL PROPERTY (Manufactured Home)**

Owner/Buyer(s): SUSAN GROTEGUTH E-Mail Address: \_\_\_\_\_

[Land Must be owned by Owner of the Manufactured Home unless land is leased per NRS 361.244.1.B]

Mailing Address: 1290 TOPAZ RANCH RD City WELLINGTON State NV Zip 89444

Current Lienholder (If Any): GUILD MORTGAGE COMPANY

Mailing Address: 5898 COPLEY DR. City SAN DIEGO State CA Zip 92111

Assessor's Office Manufactured Home Account# \_\_\_\_\_ (Assessor's Office)

**SECTION 4. LEASED REAL PROPERTY (LAND) (If Real Property Land is Leased in accordance with NRS 361.244.1.B)**

Land Owner(s): \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current Lienholder (If Any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SECTION 5. ENFORCEMENT AGENCY ISSUING PERMIT & CERTIFICATE OF OCCUPANCY (If Applicable)**

Enforcement Agency: N/A Agency Official Name: \_\_\_\_\_

Agency Official's Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Building Permit No.: \_\_\_\_\_ (If Applicable) **Permanent Foundation System Installation**

Installation Seal No.: \_\_\_\_\_ Agency Official Signature: \_\_\_\_\_

[This document is evidence that the indicated Enforcement Agency has issued a Certificate of Occupancy for installation of the Permanent Foundation System for the unit upon the real property, both as described herein, as of the date of recording by the County Recorder. When recorded, this document (Form TL-110) shall be submitted to the Nevada Housing Division].

**SECTION 6. DEALER INFORMATION** (If a Dealer was involved in the sale of the manufactured home)

Dealer Name: \_\_\_\_\_ Dealer License No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Note: A Copy of the Dealer Report of Sale (DRS) may be attached to this TL-110 Form

**SECTION 7. SIGNATURES AND NOTARIZATION** (Do not sign until in front of a Notary)

The undersigned, as owner(s)/buyer(s) of the above described manufactured/mobile home and real property (unless leased as indicated in Section 4. and financed in accordance with NRS 361.244.1.B), affirm that the running gear has been removed per NRS 361.244, the home has been installed in accordance with all state and local building codes and agree(s) to the conversion of the above described home to real property, understanding that any liens or encumbrances on the unit may become a lien on the land.

I, the undersigned, hereby affirm that this document submitted for recording does not contain any personal information

Susan Groteguth  
Signature of Manufactured Homeowner/Buyer (s)

\_\_\_\_\_  
Signature of Manufactured Homeowner/Buyer (s)

\_\_\_\_\_  
Signature of Landowner (s) (If Leased)

\_\_\_\_\_  
Signature of Landowner (s) (If Leased)

\_\_\_\_\_  
Signature of Lienholder (s) (If Any)

\_\_\_\_\_  
Signature of Lienholder (s) (If Any)

**(FOR NOTARY USE ONLY)**

State of Nevada County Douglas  
Subscribed and sworn to before me,

State of \_\_\_\_\_ County \_\_\_\_\_  
Subscribed and sworn to before me,

Anu Jansse  
(Name of Notary Public)

\_\_\_\_\_  
(Name of Notary Public)

on this 22nd day of June, 2020


on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

by Susan Groteguth

by \_\_\_\_\_

(Printed name of party appearing before Notary) \_\_\_\_\_

(Printed name of party appearing before Notary) \_\_\_\_\_

Anu Jansse  
Notary Public Signature  
  
Notary Stamp or Seal

\_\_\_\_\_  
Notary Public Signature  
Notary Stamp or Seal

**SECTION 8. AUTHORIZATION BY COUNTY ASSESSOR [NRS 361.244]**

County Assessor Signature \_\_\_\_\_ Date \_\_\_\_\_

Personal property taxes must be paid in full for the current year. All documents relating to the manufactured home must be surrendered to the Nevada Housing Division. **This conversion is not valid until issuance of a "Real Property Notice" to the assessor's office.** The manufactured house will then be placed on the next succeeding tax roll as real property.

When Recorded Mail To: \_\_\_\_\_  
Street City State Zip

Distribution: ORIGINAL to Nevada Housing Division  
COPY to Lien holder or Owner/Buyer  
E-MAIL to Lien holder, Owner/Buyer and Landowner

**EXHIBIT "A"**

**All that real property situate in the County of Douglas, State of Nevada,  
described as follows**

**Lot 85 as shown on the plat of TOPAZ RANCH ESTATES UNIT NO. 3, filed  
for record in the office of the County Recorder of Douglas County, State of  
Nevada, on March 31, 1969, in Book 1 of Maps, Page 221, as Document No.  
44091.**

**EXCEPTING THEREFROM any mobile home located on said land.**

**Assessor's Parcel Number(s):  
1022-09-001-052**

