



KAREN ELLISON, RECORDER

APN# 1022-16-001-055  
(Must match APN# on document to be Recorded)

Department of Business and Industry  
Nevada Housing Division  
Manufactured Housing

Affidavit of Conversion  
to Real Property (TL-110)

County of Douglas County NV

**RECORDING COVER PAGE**  
(Must be Typed or Printed legibly in black ink only. Do Not Print in 1" margins of this document)

Above Space for Recorder's Use ONLY

**TITLE OF DOCUMENT:**  
**AFFIDAVIT OF CONVERSION TO REAL PROPERTY TL-110**  
(Must match Title on document to be Recorded)

Please complete Affirmation Statement below:

I, the undersigned, hereby affirm that this document submitted for recording does not contain any personal information and/or social security number of any person or persons (Per NRS 239B.030)

[Signature]  
SIGNATURE TITLE  
Joann Draper  
PRINT NAME

RECORDING REQUESTED BY:

Joann Draper  
Name

RETURN TO: Name: Joann Draper  
Address: 1401 topaz ranch rd Wellington NV 89444  
Street City State Zip Code

MAIL TAX STATEMENT TO: (Applicable to documents transferring real property)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code

DEPARTMENT OF BUSINESS AND INDUSTRY  
NEVADA HOUSING DIVISION – MANUFACTURED HOUSING  
1830 E. College Pkwy, #120, Carson City, Nevada 89706; Phone: 775-684-2940  
3300 W. Sahara Ave. #320, Las Vegas, Nevada 89102; Phone: 702-486-4135  
Website: housing.nv.gov / Email: titles@housing.nv.gov

**AFFIDAVIT OF CONVERSION TO REAL PROPERTY (TL-110)**

Applicant Email Address (required): JoannD3030@gmail.com

Applicant Phone Number (required): 863-604-2053

**SECTION 1. DESCRIPTION OF THE STRUCTURE (Personal Property)**

Year: 1996 Manufacturer: FleetWOOD Model: Brook Field

Serial # \_\_\_\_\_ Size: 1,430 sq ft

Manufacturer's Certificate of Origin #: \_\_\_\_\_ (If available) Insignia No.: \_\_\_\_\_ (If available)

Physical Location: 1401 topaz ranch rd Wellington NV 89444  
Street City State Zip Code

**SECTION 2. DESCRIPTION OF REAL PROPERTY (Land)**

Assessor Parcel Number (APN): 1022-16-001-055

Legal Description: mobile home on land.

**SECTION 3. PERSONAL PROPERTY (Manufactured Home)**

Owner/Buyer(s): Joann Draper & Charles Draper E-Mail Address: JoannD3030@gmail.com  
[Land Must be owned by Owner of the Manufactured Home unless land is leased per NRS 361.244.1.B]

Mailing Address: 1401 topaz ranch rd City Wellington State NV Zip 89444

Current Lienholder (If Any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Assessor's Office Manufactured Home Account# \_\_\_\_\_ (Assessor's Office)

**SECTION 4. LEASED REAL PROPERTY (LAND) (If Real Property Land is Leased in accordance with NRS 361.244.1.B)**

Land Owner(s): \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current Lienholder (If Any): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**SECTION 5. ENFORCEMENT AGENCY ISSUING PERMIT & CERTIFICATE OF OCCUPANCY (If Applicable)**

Enforcement Agency: \_\_\_\_\_ Agency Official Name: \_\_\_\_\_

Agency Official's Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Building Permit No.: \_\_\_\_\_ (If Applicable) **Permanent Foundation System Installation**

Installation Seal No.: \_\_\_\_\_ Agency Official Signature: \_\_\_\_\_

[This document is evidence that the indicated Enforcement Agency has issued a Certificate of Occupancy for installation of the Permanent Foundation System for the unit upon the real property, both as described herein, as of the date of recording by the County Recorder. When recorded, this document (Form TL-110) shall be submitted to the Nevada Housing Division].

**SECTION 6. DEALER INFORMATION (If a Dealer was involved in the sale of the manufactured home)**

Dealer Name: \_\_\_\_\_ Dealer License No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Note: A Copy of the Dealer Report of Sale (DRS) may be attached to this TL-110 Form

**SECTION 7. SIGNATURES AND NOTARIZATION (Do not sign until in front of a Notary)**

The undersigned, as owner(s)/buyer(s) of the above described manufactured/mobile home and real property (unless leased as indicated in Section 4. and financed in accordance with NRS 361.244.1.B), affirm that the running gear has been removed per NRS 361.244, the home has been installed in accordance with all state and local building codes and agree(s) to the conversion of the above described home to real property, understanding that any liens or encumbrances on the unit may become a lien on the land.

I, the undersigned, hereby affirm that this document submitted for recording does not contain any personal information

\_\_\_\_\_  
Signature of Manufactured Homeowner/Buyer (s)  
JOANN Draper  
Print Name

\_\_\_\_\_  
Signature of Manufactured Homeowner/Buyer (s)  
Charles Draper  
Print Name

\_\_\_\_\_  
Signature of Landowner (s) (If Leased)  
Print Name

\_\_\_\_\_  
Signature of Landowner (s) (If Leased)  
Print Name

\_\_\_\_\_  
Signature of Lienholder (s) (If Any)  
Print Name

\_\_\_\_\_  
Signature of Lienholder (s) (If Any)  
Print Name

**(FOR NOTARY USE ONLY)**

State of Nevada County Douglas  
Subscribed and sworn to before me,

Ava Brantmeyer  
(Name of Notary Public)

on this 16<sup>th</sup> day of February, 2021

by Joann D. Draper

(Printed name of party appearing before Notary)

State of Nevada County Douglas  
Subscribed and sworn to before me,

Ava Brantmeyer  
(Name of Notary Public)

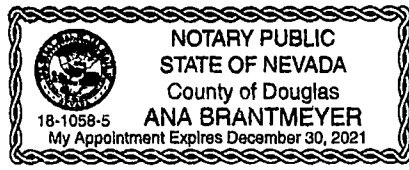
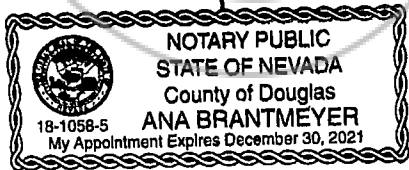
on this 16<sup>th</sup> day of February, 2021

by Charles R. Draper

(Printed name of party appearing before Notary)

\_\_\_\_\_  
Notary Public Signature Notary Stamp or Seal

\_\_\_\_\_  
Notary Public Signature Notary Stamp or Seal



**SECTION 8. AUTHORIZATION BY COUNTY ASSESSOR [NRS 361.244]**

\_\_\_\_\_  
County Assessor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Personal property taxes must be paid in full for the current year. All documents relating to the manufactured home must be surrendered to the Nevada Housing Division. This conversion is not valid until issuance of a "Real Property Notice" to the assessor's office. The manufactured house will then be placed on the next succeeding tax roll as real property.

**When Recorded Mail To:** \_\_\_\_\_

Street

City

State

Zip

**Distribution:** ORIGINAL to Nevada Housing Division  
COPY to Lien holder or Owner/Buyer  
E-MAIL to Lien holder, Owner/Buyer and Landowner