

**Recorder's Office Cover Sheet**

**Recording Requested By:**

**Name:** Ann Reno

**Department:** Community Development



00156952202209870890080080

KAREN ELLISON, RECORDER

**Type of Document: (please select one)**

- Agreement
- Contract
- Grant
- Change Order
- Easement
- Other

**specify:** \_\_\_\_\_

**CONTRACT FOR SERVICES BY AN INDEPENDENT CONTRACTOR**

A CONTRACT BETWEEN

**DOUGLAS COUNTY**

AND

**RESOURCE CONCEPTS, INC.**

FOR

**PROFESSIONAL SERVICES TO SUPPORT DOUGLAS COUNTY  
DEVELOPMENT ENGINEERING REVIEW (ON-CALL)  
&  
LAND SURVEYING AND SURVEYING REVIEW (ON-CALL)**

**FILED**  
NO. 2022.138  
7/7/22  
DATE  
**DOUGLAS COUNTY CLERK**  
MINDEN, NV  
BY [Signature] **DEPUTY**

This Contract for Services by an Independent Contractor (the "Contract") is entered into by and between Douglas County, a political subdivision of the State of Nevada, (the "County"), and Resource Concepts, Inc. ("Contractor"). The County and Contractor are at times collectively referred to hereinafter as the "Parties" or individually as the "Party."

WHEREAS, the County, from time to time, requires the services of independent contractors;

WHEREAS, the County believes that the services of Contractor are necessary, desirable, and in the best interests of Douglas County; and

WHEREAS, Contractor represents that he/she is duly qualified, equipped, competent, ready, willing and able to perform the services required by County as hereinafter described.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein made, the County and Contractor mutually agree as follows:

**1. TERM AND EFFECTIVE DATE OF CONTRACT.** The Contract will become effective on the date it is approved and signed by representatives of both Parties and will remain in effect from its effective date through June 30, 2023.

**2. INDEPENDENT CONTRACTOR STATUS.** The Parties agree Contractor will have the status of an independent contractor and that the Contract, by explicit agreement of the Parties, incorporates and applies the provisions of NRS 333.700, as necessarily adapted to the Parties, including the express understanding that Contractor is not an employee of the County and have provided proper proof of licensure to conduct business in Nevada and that:

There shall be no:

- (1) Withholding of income taxes by the County;
- (2) Industrial insurance coverage provided by the County;
- (3) Participation in group insurance plans which may be available to employees of the County;
- (4) Participation or contributions by either the Contractor or the County to the public employee's retirement system;
- (5) Accumulation of vacation leave or sick leave; and
- (6) Unemployment compensation coverage provided by the County if the requirements of NRS 612.085 for independent contractors are met.

### **3. INDUSTRIAL INSURANCE.**

Contractor further agrees, as a precondition to the performance of any work under this contract and as a precondition to any obligation of the County to make any payment under this contract, Contractor will provide proof of adequate industrial insurance coverage to in a form and amount that is satisfactory to Douglas County.

**4. SERVICES TO BE PERFORMED.** Provide on-call professional development engineering review services, which may include, without limitation review of improvement plans for land development projects in accordance with Douglas County Code, Douglas County Design Standards, Standard Specifications for Public Works Construction, and other standards and requirements.

Provide professional land surveying and surveying review services, which may include, without limitation: topographic surveys, boundary surveys, legal descriptions, record surveys, and right-of-way surveys and other surveying related services as may be assigned.

Contractor is obligated to inform Douglas County of any conflicts of interest involving work previously performed on the project.

**5. PAYMENT FOR SERVICES.** Contractor agrees to provide the services described set out in Section 4 above on an hourly basis for the services in accordance with the hourly rate schedule described in Exhibit 1, attached hereto not to exceed Forty Nine Thousand dollars and zero cents (\$49,000.00). Contractor is solely responsible for providing all materials, supplies, travel costs, insurance, and other costs necessary to perform Contractor's services. Contractor agrees to send an invoice to County for the services rendered to County and payment will be due to Contractor within 30 days of the County's receipt of Contractor's invoice.

**6. TERMINATION OF CONTRACT.** County may terminate the Contract upon at least 30 days advance written notice to Contractor.

**7. NONAPPROPRIATION.** Nothing in the Contract will be construed to provide Contractor with a right of payment from any entity other than the County. Any funds budgeted by the County pursuant to the terms of the Contract that are not paid to Contractor will automatically revert to the County's discretionary control upon the completion, termination, or cancellation of the Contract. The County will not have any obligation to re-award or to provide, in any manner, the unexpended funds to Contractor. Contractor will have no claim of any sort to the unexpended funds.

**8. CONSTRUCTION OF CONTRACT AND VENUE.** The Contract will be construed and interpreted according to the laws of the State of Nevada. There will be no presumption for or against the drafter in interpreting or enforcing the Contract. In the event a dispute arises between the Parties, the Parties promise and agree to first meet and confer to resolve any dispute. If such meeting does not resolve the dispute, then the Parties agree to mediate any dispute arising from or relating to the Contract before an independent mediator mutually agreed to by the parties. The fee, rate or charge of the mediator will be shared equally by the Parties, who will otherwise be responsible for their own attorney's fees and costs. If mediation is unsuccessful, litigation may only proceed before a department of the Ninth Judicial Court of the State of Nevada in and for the County of Douglas that was not involved in the mediation process and attorney's fees and costs will be awarded to the prevailing party at the discretion of the court.

**9. COMPLIANCE WITH APPLICABLE LAWS.** Contractor promises and agrees to fully and completely comply with all applicable local, state and federal laws, regulations, orders, or requirements of any sort in carrying out the obligations of the Contract, including, but not limited to, all federal, state, and local accounting procedures and requirements, all hazardous materials regulations, and all immigration and naturalization laws. County will not waive and intends to assert all available NRS chapter 41 liability limitations.

**10. ASSIGNMENT.** Contractor will neither assign, transfer nor delegate any rights, obligations or duties under the Contract without the prior written consent of the County.

**11. COUNTY INSPECTION.** The books, records, documents and accounting procedures and practices of Contractor related to the Contract will be subject to inspection, examination and audit by the County, including, but not limited to, the contracting agency, the County Manager, the District Attorney, and, if applicable, the Comptroller General of the United States, or any authorized representative of those entities.

**12. DISPOSITION OF CONTRACT MATERIALS.** Any books, reports, studies, photographs, negatives or other documents, data, drawings or other materials prepared by or supplied to Contractor in the performance of its obligations under the Contract (the "Materials") will be the exclusive property of the County and all such materials will be remitted and delivered, at Contractor's expense, to the County by Contractor upon the completion, termination or cancellation of the contract. Alternatively, if the County provides its written approval to Contractor, the Materials must be retained by Contractor for a minimum of six years after Contractor's receipt of the final payment from County and all other pending matters are closed. If, at any time during the retention period, the County, in writing, requests any or all of the Materials, then Contractor will promptly remit and deliver the materials, at Contractor's expense, to the County. Unless the County has requested the remittance and delivery by Contractor of the Materials, Contractor will not use, willingly allow or cause to have such Materials used for any purpose other than the performance of Contractor's obligations under the terms of the Contract without the prior written consent of the County.

**13. PUBLIC RECORDS LAW.** Contractor expressly understands and agrees that all documents submitted, filed, or deposited with the County by Contractor, unless designated as confidential by a specific statute of the State of Nevada, will be treated as public records pursuant

to NRS chapter 239 and shall be available for inspection and copying by any person, as defined in NRS 0.039, or any governmental entity. Contractor expressly and indefinitely waives all of its rights to bring, including but not limited to, by way complaint, interpleader, intervention, or any third party practice, any claims, demands, suits, actions, judgments, or executions, for damages or any other relief, in any administrative or judicial forum, against the County or any of its officers or employees, in either their official or individual capacity, for violations of or infringement of the copyright laws of the United States or of any other nation.

**14. INDEMNIFICATION OF COUNTY.** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend County from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of Contractor, its officers, employees and agents. Contractor will defend, hold harmless and/or indemnify County against such claims. Notwithstanding the obligation of Contractor to defend County as set forth in this paragraph, County may elect to participate in the defense of any claim brought against County because of the conduct of Contractor, its officers, employees and agents. Such participation shall be at County's own expense and County shall be responsible for the payment of its own attorney's fees it incurs in participating in its own defense.

**15. MODIFICATION OF CONTRACT.** The Contract and the attached exhibits constitute the entire agreement and understanding between the Parties and may only be modified by a written amendment signed by both of the Parties.

**16. AUTHORITY.** The Parties represent and warrant that they have the authority to enter into this Contract.

**17. STANDARD OF CARE.** Contractor will perform all services in a manner consistent with that level of care and skill ordinarily exercised by others with Contractor's skill and training.

**18. WAIVER OF LIEN.** Contractor understands and agrees that the services it will render to the County are not intended for the improvement of real property or to otherwise grant any rights to Contractor pursuant to NRS chapter 108.

**19. THIRD PARTY BENEFICIARY.** Nothing contained in this Agreement is intended to convey any rights or to create a contractual relationship with any third party, Superintendent, or to otherwise allow a third party to assert a cause of action against either Contractor or County.

**20. NOTICES.** All notices, requests, demands and other communications hereunder must be in writing and will be deemed delivered when sent via certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

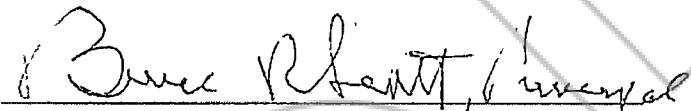
**To County:** Douglas County  
Attn: County Engineer  
Post Office Box 218  
Minden, Nevada 89423

**To Contractor:** Resource Concepts, Inc.  
340 N. Minnesota Street  
Carson City, NV 89703


**21. CONFLICT OF INTEREST.** By signing the Contract, Contractor agrees that any information obtained from Douglas County, in whatever form, will not be divulged to third parties without the permission of the County Manager. In the event of a breach of this provision, Douglas County may immediately withdraw, without penalty or any payment, from the Contract.

**IN WITNESS WHEREOF,** the Parties hereto have caused the Contract to be signed and intend to be legally bound thereby.

**Contractor**

By:  June 22, 2022  
Joe Cacioppo, PE (Date)

**Douglas County**

By:  6/30/22  
Patrick Cates, County Manager (Date)

# Exhibit 1



## 2022 FEE SCHEDULE

		Billing Rate (\$)
ENGINEERING SERVICES	Principal Engineer.....	210.00
	Engineering Project Manager.....	190.00
	Senior Civil Engineer I & II.....	165.00 & 175.00
	Project Civil Engineer I & II.....	145.00 & 155.00
	Staff Engineer.....	135.00
	Engineering Intern I & II.....	110.00 & 120.00
	Engineering Technician I & II.....	80.00 & 90.00
	Field Inspector.....	75.00
SURVEYING SERVICES	Principal Surveyor.....	210.00
	Survey Director.....	190.00
	Senior Land Surveyor.....	170.00
	Licensed Land Surveyor.....	140.00
	Senior Survey Technician (LSIT).....	130.00
	Survey Technician I & II.....	90.00 & 110.00
	One-Man Survey Crew <sup>1/2</sup> .....	145.00
	Two-Man Survey Crew I & II <sup>1/2</sup> .....	170.00 & 195.00
	Three-Man Survey Crew I <sup>1/2</sup> .....	255.00
	Survey Drone (Per Day).....	150.00
<sup>1/2</sup> Overtime & Saturdays.....		1.5x regular hourly rate
Sunday & Holidays.....		2x regular hourly rate
<sup>2/2</sup> Rate adjustments might be required to meet prevailing wage requirements		
MAPPING SERVICES (CAD & GIS)	Mapping Specialist I & II.....	100.00 & 105.00
	Mapping Analyst.....	90.00
	Mapping Technician I & II.....	70.00 & 80.00
ADMINISTRATIVE SERVICES	Accounting/Business Manager.....	100.00
	Computer Technician.....	100.00
	Accounting Staff.....	80.00
	Word Processor/Desktop Publisher.....	75.00 & 85.00
	Secretary.....	65.00
	Technical Aide.....	50.00
Other Reimbursable Expenses	.....	Cost Plus 15%
Consultants/Contractors	.....	Cost Plus 15%
Reproduction	Plots 24 x 36 black/white and color (each).....	3.00 and 8.00
	Mylar 24 x 36 (each).....	20.00
	Legal Services:	
	Depositions and Preparation.....	1.5x regular hourly rate
	Expert Witness Testimony and Preparation.....	2x regular hourly rate

**Terms of Payment:** Invoices are due upon presentation and are past due thirty (30) days from invoice date. Past due accounts are subject to one and one-half percent (1½ %) service charge per month, or the maximum allowed by law. Payment on delinquent invoices will first be applied to accrued interest and then to the principal amount. Time and expenses incurred (including any attorney's fees and collection costs) will be added to the total amount due. RCI accepts credit card payments, subject to a 3% convenience fee. This confidential information is intended only for the use of Douglas County. This information should not be distributed without the written authorization of RCI.

CARSON CITY  
 340 North Minnesota St.  
 Carson City, NV 89703-4152  
 (775) 883-1600 • fax: (775) 883-1656

Engineering • Surveying • Water Rights  
 Resources & Environmental Services  
 www.rci-nv.com

LAKE TAHOE  
 276 Kingsbury Grade, Ste 206, Stateline, NV  
 PO Box 11796, Zephyr Cove, NV 89448-3796  
 (775) 588-7500 • fax: (775) 589-6333

COPY

Douglas County

State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

7<sup>th</sup> day of July, 2022

By Laura Balda Deputy