

Recorder's Office Cover Sheet

Recording Requested By:

Name: Tammy Morris

Department: Juvenile Probation



00168171202309966370060060

SHAWNYNE GARREN, RECORDER

Type of Document: (please select one)

- Agreement
- Contract
- Grant
- Change Order
- Easement
- Other

specify: _____

NO. 2023.073DATE
5/19/23DOUGLAS COUNTY CLERK
MINDEN, NVBY [Signature] DEPUTY

Contract for Services

This contract is made and executed on the date indicated below, by and between Partnership Douglas County (PDC) and Douglas County Juvenile Probation Services (DCJPO).

The parties agree as follows:

1. **Services:** DCJPO agrees to perform the services and produce the work products described in Exhibit A, Work Plan.
2. **Fee:** In consideration of the consulting services outlined in the contract, PDC agrees to pay DCJPO at an agreed upon rate, plus reasonable expenses incurred at the request of PDC as set for in Exhibit B, Compensation.
3. **Billing:** DCJPO agrees to invoice PDC monthly.
4. **Responsibilities:** DCJPO will operate as an independent contractor and is not an employee of PDC. DCJPO is responsible for obtaining any necessary insurance, reporting any income, and making necessary tax payments.
5. **Term:** The term of this contract shall commence on April 1, 2023 and shall end on September 29, 2023.
6. **Termination:** Either party may terminate this agreement by giving the other party 10 days written notice of termination. Notice shall be deemed given upon the date of deposit of the written notice of termination in the United States mail, first class with postage prepaid addressed as follows:

Partnership Douglas County
PO Box 651
Minden, NV 89423

Douglas County Juvenile Probation
1038 Buckeye Road PO Box 218
Minden, NV 89423

If this contract is terminated, DCJPO shall be paid the amount due for work properly completed based upon actual services performed. Upon termination, DCJPO shall submit invoice to PDC for the amount, which represents the total costs of services actually and properly performed under this contract to the date of said notice of termination, for which DCJPO has not previously



been compensated. Upon approval of the invoice by PDC, DCJPO shall be paid the sum found due.

7. **Amendments:** This contract sets forth the entire agreement of the parties. Any changes, additions, or deletions to this shall be in writing and signed by both parties.

8. **Conflict of Interest:** DCJPO covenants that they currently have no interest, and shall not acquire any interest, which would conflict in any way with the performance of this agreement. No member, officer or employee of PDC shall have any interest, direct or indirect, in this contract or the proceeds thereof.

9. **Ownership of Work:** Upon completion of the contract, or in the event of termination, all finished or unfinished documents, data supplies, drawings, maps, photographs, and reports (work products) prepared by DCJPO shall be property of PDC.

10. **Assignability:** DCJPO shall not assign or transfer any interest in this contract without prior written approval by PDC. Any assignment or transfer without written approval of PDC is void.

11. **Applicably by Law:** This agreement shall be governed by the laws of State of Nevada.

12. **Entire Agreement:** This document constitutes the entire agreement of the parties and supersedes all previous agreements whether written or oral. This agreement may be amended only by an instrument in writing signed by both parties hereto.

13. **Multiple Originals:** Two (2) copies of this agreement have been executed by the parties. Each executed copy shall be deemed an original.

Daria Winslow

4/1/2023

Daria Winslow, Executive Director, Partnership Douglas County

Date

Tamara Morris

Tamara Morris, Douglas County Juvenile Probation

Date

Patrick Cates

Patrick Cates, Douglas County Manager

5/18/23

Date



Exhibit A Work Plan

Douglas County Juvenile Probation will perform all activities as outlined in Work Plan as negotiated with the Nevada Division of Public and Behavioral Health (DPBH) and Partnership Douglas County (PDC) to address some or all of the following:

1. Douglas County Juvenile Probation through the Wilderness program will provide alternative activities to high-risk youth.
 2. Douglas County Juvenile Probation will use the 7 Habits for Highly Effective Teens and the 6 Most Important Decisions You'll Ever Make: A Guide for Teens to provide tool and education to high-risk youth to prevent the initiation of substance use.
 - a. Collect and submit the below data as requested:*
- Session Materials
 - Pre/Post Tests
 - Rosters and Demographics

*Data must be submitted quarterly in alignment with the invoice.



Exhibit B Compensation

Period: 4/1/23 – 9/29/2023

Rate: Cannot Exceed the total of \$35,000.00

Expenses: Reasonable cost and expenses incurred at the request of PDC and while fulfilling contract deliverables will be reimbursed at cost.

If an invoice is received after the 45-day closing period, PDC may not be able to provide reimbursement.

Bills and supporting information are to be submitted to:

Daria Winslow, Executive Director at dwinslow@pdcnv.org and Audrey Brooks-Scott,
Financial Coordinator at ascott@pdcnv.org



Exhibit C Terms and Conditions

Both parties agree:

- The site visit/monitoring schedule may be clarified here.
- All reports of expenditures and requests for reimbursement processed by the PDC are SUBJECT TO AUDIT.
- This subaward agreement may be TERMINATED by either party prior to the date set forth on the Notice of Subaward, provided the termination shall not be effective until 30 days after a party has served written notice upon the other party. This agreement may be terminated by mutual consent of both parties or unilaterally by either party without cause.

Financial Reporting Requirements

- An invoice is due on a monthly basis, based on the terms of the contract agreement, no later than the 10th of the month.
- Reimbursement is based on actual expenditures incurred during the period being reported.
- Payment will not be processed without all reporting being current.
- Reimbursement may only be claimed for expenditures approved within the Contract for Service

Douglas County

State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

19th day of May, 2023

By Janice Balda Deputy