

Recorder's Office Cover Sheet

Recording Requested By:

Name: Keri Scheetz

Department: Sheriff's Office



00168261202309967070100108

SHAWNYNE GARREN, RECORDER

Type of Document: (please select one)

- Agreement
- Contract
- Grant
- Change Order
- Easement
- Other specify: Modification of Grant or Agreement

5/23/2023

DATE



USDA Forest Service

DOUGLAS COUNTY CLERK
MINDEN, NVOMB 0596-0217
FS-1500-19BY MP DEPUTY**MODIFICATION OF GRANT OR AGREEMENT**PAGE OF PAGES
1 2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 21-LE-11041700-001	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 002
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): U.S. Forest Service 324 25 th Street Ogden, UT 84401	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): U. S. Forest Service, Humboldt-Toiyabe National Forest 1200 Franklin Way Sparks, NV 89431	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): County Of Douglas 1594 Esmeralda Ave. Minden, Nevada 89423	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Increase Obligations by \$5000.00
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input type="checkbox"/>	OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

Provisions of the Agreement are modified as follows:

Update Exhibit A for 2023 Operating and Financial Plan

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan
<input checked="" type="checkbox"/>	Other: Operating and Financial Plan and Addendum A

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE Daniel J. Coverley Digitally signed by Daniel J. Coverley Date: 2023.04.05 14:39:37 -07'00' (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE WILLIAM DUNKELBERGER Digitally signed by WILLIAM DUNKELBERGER Date: 2023.04.11 14:39:36 -07'00' (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): DAN COVERLEY		11.F. NAME (type or print): WILLIAM A. DUNKELBERGER	
11.G. TITLE (type or print): Sheriff		11.H. TITLE (type or print): Forest Supervisor	
		11.C. U.S. FOREST SERVICE SIGNATURE LARRY HALL Digitally signed by LARRY HALL Date: 2023.04.12 11:45:17 -06'00' (Signature of Signatory Official)	11.D. DATE SIGNED
		11.F. NAME (type or print): LARRY HALL	
		11.H. TITLE (type or print): Special Agent in Charge	



12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:

DEBORAH
CHORLTON

Digitally signed by DEBORAH
CHORLTON
Date: 2023.01.30 13:03:22 -0700

Deborah Chorlton

U S Forest Service Grants & Agreements Specialist

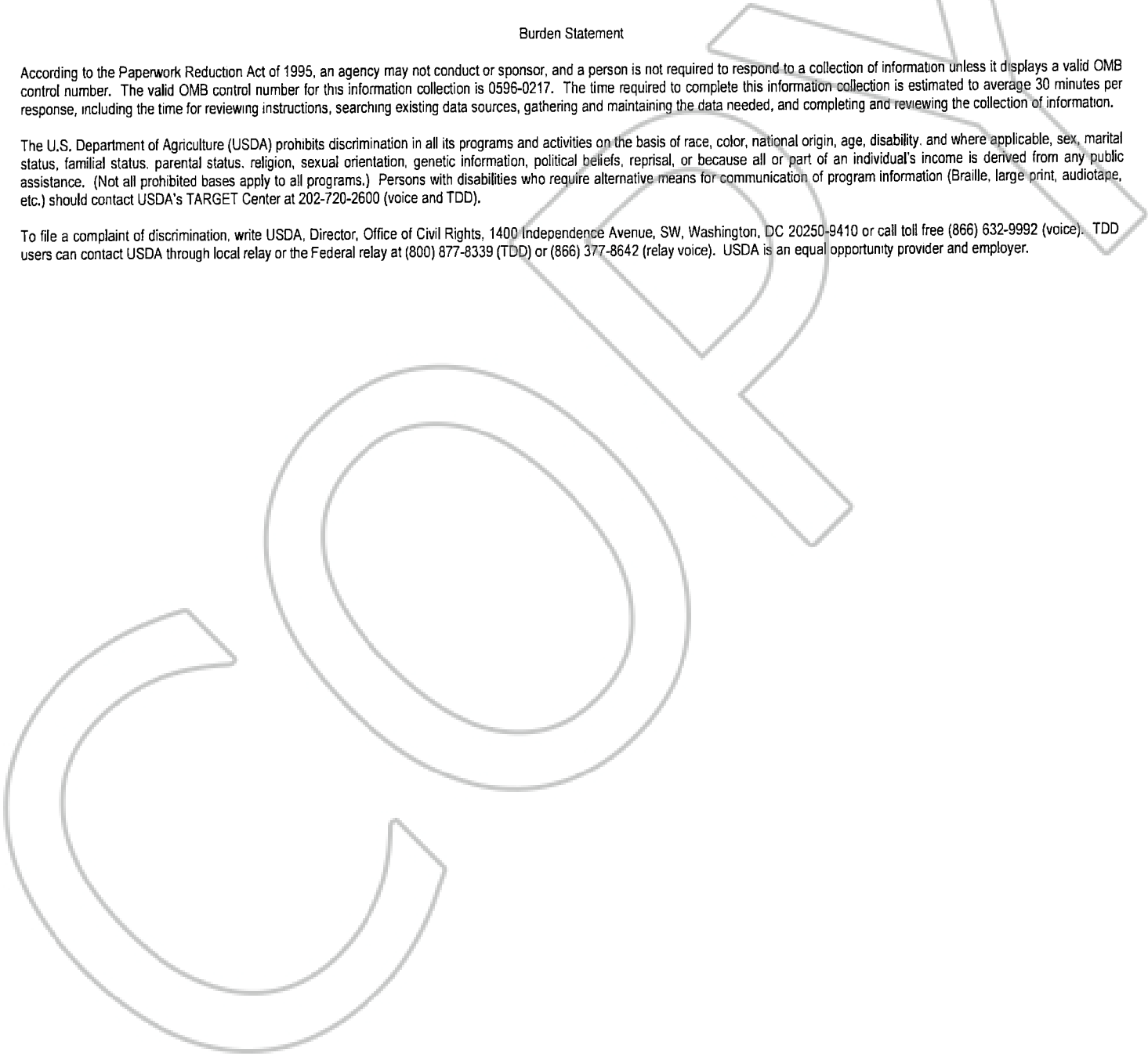
12.B. DATE
SIGNED

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.





FS Agreement No. 21-LE-11041700-001

Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN
Between
Douglas, County Of
And the
USDA, FOREST SERVICE
Humboldt-Toiyabe National Forest**

2023 OPERATING AND FINANCIAL PLAN

This Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between Douglas, County Of, hereinafter referred to as "Cooperator," and the United States Department of Agriculture (USDA), Forest Service, Humboldt-Toiyabe, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #21-LE-11041700-001. This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through 12/31/2024, unless modified during the annual review.

Previous Year Carry-over: \$5,525.00
Current 2023 Year Obligation: \$5000.00
Total Available: \$10,525.00

I. GENERAL:

A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Dan Coverley PO Box 218 Minden, NV 89423 775-782-9900 dcoverley@douglasnv.us	Keri Scheetz 1038 Buckeye Road Minden, NV 89423 775-782-9904 kscheetz@douglasnv.us



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Ragan Hall 324 25 th Street Ogden, UT 84401 801-625-5780 ragan.hall@usda.gov	Teresa Stein Grants Management Specialist 324 25 th Street Ogden, UT 84401 Teresa.stein@usda.gov
Tamia Robertson Grants Management Specialist 324 25 th Street Ogden, UT 84401 Tamia.robertosn@usda.gov	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

- Patrol wages at the actual rate paid plus fringe benefits.
- Mileage reimbursement not to exceed \$.56/mile.

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

- a) Rhuensroth Power Dam Road, from the ridge construction site, south to the end of the road.
- b) Mud Lake Road, south of the ranchos, between the west water tank and the main.
- c) River Road, the west water tank is located approximately ¼ mile southwest of the intersection of Tillman and Mud Lake Road (Dresserville Pit Area).
- d) Foothill Road at the Fay/Luther Trailhead.
- e) Carson Street (Genoa). west to the water tank.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:



- a) Jack's Valley: perimeter check of the area east of Jack's Valley and west of Indian Hills.

Total reimbursement for this category shall not exceed the amount of: \$5,000.00.

III. DISPATCHING:

Provide frequency access and dispatch services for Forest Service Agents and Law Enforcement Officers for the period of the plan.

IV. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

V. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

VI. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.



2. **Fire Emergency:** During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

3. **Group Gatherings:** This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VII. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. Billing frequency is no more than quarterly and no longer than annually. Cooperator is approved to submit lump sum billing once all expenditures are complete for the operating period. The U.S. Forest Service will make payment for project costs upon receipt of an invoice and completed Form FS-5300-5, Cooperative Law Enforcement Activity Report. Each correct invoice shall display Cooperator actual expenditures to date. The invoice should be forwarded as follows, with preference on e-mail:

Submit original invoice(s) for payment to:
USDA, Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Avenue NE
Albuquerque, NM 87109
FAX: (877) 687-4894
E-Mail: sm.fs.asc_ga@usda.gov

Copy to: Ragan Hall at
ragan.hall@usda.gov



B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs
Patrol Activities	\$5,000.00
Training	
Equipment	
Special Enforcement Situations	
Total	\$5,000.00

C. Any remaining funding in this Operating Plan may be carried forward to the next year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*

Addendum A
Agreement 21-LE-11041700-001

**U.S. Forest Service Fire Emergency Language & Billing Protocol
Cooperative Law Enforcement Agreements / Operating Plan**

Fire Emergencies:

During fire emergencies, the U.S. Forest Service will reimburse the Cooperator for actual costs incurred while the Cooperator is providing assistance requested by either the Agency Administrator or Incident Commander (IC).

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of roadblocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by Forest Service dispatch to the Cooperator. It is critically important that the Incident Management Team, Agency Administrator, and the Sheriff /Cooperator Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a Cooperator designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the Cooperator Sheriff, will be to attend public meetings, planning and Incident Command meetings. Eligible costs for reimbursement will include personnel time.

If meals and lodging are required for Cooperator officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit. Cooperator personnel directly assigned to the incident by a resource order will be entitled to meals that are provided on the incident.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities of the Cooperator such as but not limited to, enforcement, patrols, evacuations. 2. Automotive repairs, tires, and services are covered in the prevailing wage rate as identified in the AOP Provision I. B.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the Forest Service for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and Operating Plan.
- UEI number.
- Active status in System for Award Management (SAM).
- Tax ID number.
- Breakout of actual costs:
 - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.

- Supplies – Copies of receipts with date and description of items purchased and Forest Service authorization (S# or Forest Service Signature) for purchase.
- Mileage – Summary by day by vehicle and personnel using the vehicle.
- Incident Action Plans – copies of plans that document assignment to that incident.
- Map of roadblock locations.

BILLINGS ARE **NOT** TO BE SUBMITTED TO THE EMAIL
(SM.FS.ASC_GA@USDA.GOV) UNDER THE OBLIGATION ESTABLISHED THROUGH
THE COOPERATIVE LAW ENFORCEMENT AGREEMENT.

The Cooperator shall coordinate remittance of billings to the Albuquerque Service Center, Incident Finance Branch through the local Fire Business Manager:

Petersam Le
1200 Franklin Way Sparks, NV 89431
775-352-1251
petersam.le@usda.gov

Invoices must include the information identified above in the Billing Protocol section in order to be processed in a timely manner.

Douglas County

State of Nevada

CERTIFIED COPY

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

23rd day of May, 2023

By [Signature] Deputy