

Recorder's Office Cover Sheet

Recording Requested By:

Name: Leslee Fisher

Department: Social Services



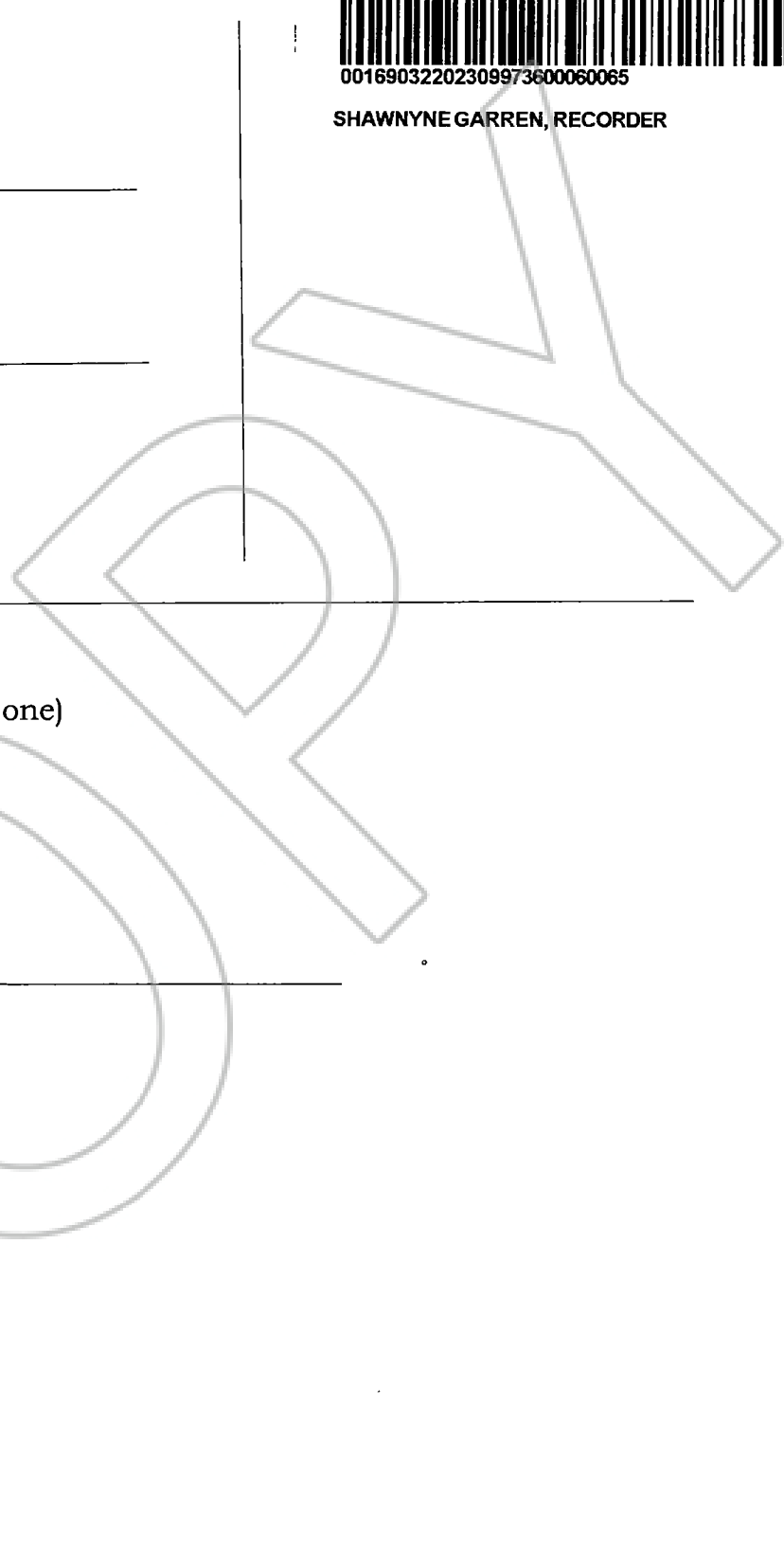
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SHAWNYNE GARREN, RECORDER

Type of Document: (please select one)

- Agreement
- Contract
- Grant
- Change Order
- Easement
- Other

specify: \_\_\_\_\_





State of Nevada  
 Department of Health and Human Services  
**Director's Office – Grants Management Unit**

Agency Ref. #: 1117  
 BA / CAT: 3195/31  
 GL: 8504  
 Job Number: 9356920C

## SUBAWARD AMENDMENT #2

<b>Program Name:</b> DHHS, Grants Management Unit, CARES Tawny Chapman, <a href="mailto:tawny_chapman@dhhs.nv.gov">tawny_chapman@dhhs.nv.gov</a>		<b>Subrecipient Name:</b> Douglas County Social Services Jodi Martinez, Social Services Manager, <a href="mailto:jmartinez@douglasnv.us">jmartinez@douglasnv.us</a>	
<b>Address:</b> 400 W. King Street Suite #300 Carson City, Nevada 89703		<b>Address:</b> PO Box 218 Minden, NV 89423	
<b>Subaward Period:</b> 3/1/2020 through 9/30/2023		<b>Amendment Effective Date:</b> Upon approval by all parties.	
<b>This amendment reflects a change to:</b>			
<input checked="" type="checkbox"/> Scope of Work		<input type="checkbox"/> Term	<input checked="" type="checkbox"/> Budget
<b>Reason for Amendment:</b> To provide accurate reimbursement under appropriate categories.			
<b>Required Changes:</b>			
<b>Current Language:</b>		Total reimbursement through this subaward will not exceed \$147,321.00 See Section B, C and D of the original subaward and or amendment #1.	
<b>Amended Language:</b>		Total reimbursement through this subaward will not exceed \$147,321.00. See attached Section B, C revised on 06/2/2023.	
<b>Approved Budget Categories</b>	<b>Current Budget</b>	<b>Amended Adjustments</b>	<b>Revised Budget</b>
1. Personnel	\$0.00	\$0.00	\$0.00
2. Travel	\$0.00	\$0.00	\$0.00
3. Operating	\$0.00	\$0.00	\$0.00
4. Equipment	\$97,321.00	(\$27,966.00)	\$69,355.00
5. Contractual/Consultant	\$0.00	\$0.00	\$0.00
6. Training	\$0.00	\$0.00	\$0.00
7. Other	\$50,000.00	\$27,966.00	\$77,966.00
<b>TOTAL DIRECT COSTS</b>	<b>\$147,321.00</b>	<b>\$0.00</b>	<b>\$147,321.00</b>
8. Indirect Costs	\$0.00	\$0.00	\$0.00
<b>TOTAL APPROVED BUDGET</b>	<b>\$147,321.00</b>	<b>\$0.00</b>	<b>\$147,321.00</b>
<b>Incorporated Documents:</b>			
Section B: Description of Services, Scope of Work and Deliverables revised on 6/2/2023 (if applicable)			
Section C: Budget and Financial Reporting Requirements 6/2/2023 (if applicable)			

**By signing this Amendment, the Authorized Subrecipient Official or their designee, Bureau Chief and Administrator acknowledge the above as the new standard of practice for the above referenced subaward. Further, the undersigned understand this amendment does not alter, in any substantial way, the non-referenced contents of the original subaward and all of its attachments.**

Jodi Martinez, Social Services Manager, DCSS	Signature 	Date 6/6/23
Erika Pond, GMU Chief		6/6/23
For Richard Whitley, Director DHHS		6/7/2023

**Approved**  
**T. Beauregard**  
**06.06.2023**

**FILED**

NO. 2023.104

6/9/2023  
DATE

Applicant Name: Douglas County Social Services

BY ed DEPUTY

**BUDGET NARRATIVE**  
(form revised February 2021)

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19. Large events (10 or more people in attendance) will require a written plan for COVID-19 compliance no less than 30 days prior to the date of the event, and must be emailed to [gmud@dhhs.nv.gov](mailto:gmud@dhhs.nv.gov).

<b>Equipment</b>	<b>Total:</b>	<b>\$69,355</b>
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**Meals on Wheels vehicle purchase for Douglas County Senior Services to assist low-income senior population with obtaining meals during the pandemic and to those unable to leave their homes. Future maintenance to be covered and maintained by Douglas County.**

Meals on Wheels vehicle purchase &  
Sanitizing equipment/vaccine transport. \$69,355.49

Justification: This vehicle addition will increase the meal services currently offered to meet the demand due to homebound seniors. The sanitizing will assist our office in maintaining clean and sanitized offices and utensils. The cooling units will assist in ensuring the vaccine makes it to events and outreach safely

<b>Other</b>	<b>Total:</b>	<b>\$77,966</b>
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**Childcare program to provide childcare to low-income populations out of work due to COVID and returning into the workforce.**

Childcare assistance	\$1,750
Air Purifying Units and Filters	\$24,000
Standing Desk Units	\$1,800
Gym and Swim Passes	\$2,000
Large Screen Television	\$1,000
Community Center Annual Memberships	\$47,416

Justification: Financial Assistance with childcare and case management for clients returning to the workforce.  
 Air Purifiers will be used to keep each area of the social services office filtered to help prevent the spread of COVID, flu and viruses.  
 Standing desk units: These will be purchased for Case Manager workstations to allow more movement throughout the workday.  
 Gym and Swim passes: These passes will be provided to low-income adults and seniors in an effort to promote exercise and healthy living and boost immunity.  
 Large screen TV: The television will be used in the Social Services main lobby to educate clients on healthy living tips, community activities and events, and information on resources within the community.  
 Annual Community Center Memberships to youth and teens: Annual passes are provided to low-income families with youth and teens to promote healthy living.

**TOTAL DIRECT CHARGES \$147,321**

<b>TOTAL BUDGET</b>	<b>Total:</b>	<b>\$147,321</b>
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Applicant Name: Douglas County Social Services  
**PROPOSED BUDGET SUMMARY**  
 (form revised February 2021)

**A. PATTERN BOXES ARE FORMULA DRIVEN - DO NOT OVERRIDE - SEE INSTRUCTIONS**

FUNDING SOURCES	GMU	Other Funding	Other Funding	Other Funding	Other Funding	Other Funding	Program Income	TOTAL
SECURED								
ENTER TOTAL REQUEST	\$147,321							\$147,321

**EXPENSE CATEGORY**

Personnel	\$0							\$0
Travel	\$0							\$0
Operating	\$0							\$0
Equipment	\$69,355							\$69,355
Contractual/Consultant	\$0							\$0
Training	\$0							\$0
Other Expenses	\$77,966							\$77,966
Indirect	\$0							\$0

TOTAL EXPENSE	\$147,321	\$0	\$0	\$0	\$0	\$0	\$0	\$147,321
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These boxes should equal 0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
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Total Indirect Cost	\$0
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Total Agency Budget	\$147,321
Percent of Subrecipient Budget	100%

**B. Explain any items noted as pending:**

**C. Program Income Calculation:**

## SCOPE OF WORK

All activities, events, meetings etc. will take place in accordance with State and Local compliance requirements related to COVID-19. Large events (10 or more people in attendance) will require a written plan for COVID-19 compliance no less than 30 days prior to the date of the event, and must be emailed to [gm@dhhs.nv.gov](mailto:gm@dhhs.nv.gov).

<b>Goal 1: Outreach – To provide necessary resources for food to the Vulnerable Senior population of Douglas County</b>						
<b>Objective</b>	<b>Activities</b>	<b>Expected Outcomes</b>	<b>Timeline Begin/Completion</b>	<b>Target Population</b>	<b>Evaluation Measure (indicator)</b>	<b>Evaluation Tool</b>
Through September 30, 2021 deliver 20,000 meals to Senior Citizens of Douglas County who are homebound due to COVID requirements and restrictions as well as other various health issues.	Outreach to the community and delivery of precooked meals from the Douglas County Senior Center kitchen.	Decrease in Food insecurity within the senior population of Douglas County.	Provide a report to the State of Nevada Monthly regarding the progress.	Homebound, low income Senior Citizens of Douglas County	# of meals delivered to senior households in Douglas County during outreach.	Program reports from Senior Services.

<b>Goal 2: Outreach – To provide annual passes to adults and seniors for the swim and recreation centers and annual community center passes to youth and teens.</b>						
<b>Objective</b>	<b>Activities</b>	<b>Expected Outcomes</b>	<b>Timeline Begin/Completion</b>	<b>Target Population</b>	<b>Evaluation Measure (indicator)</b>	<b>Evaluation Tool</b>
Through September 30, 2023 provide 300 annual swim and gym passes to low income seniors and adults and annual community	Outreach through day to day case management, community events, and interactions with partner agencies to promote passes.	Increase in physical activity and movement for all ages to include swimming, weight training, cardiovascular activities.	Ongoing as funding is available.	Low income adults, seniors and families within Douglas County.	# of passes to the swim, recreation and community centers.	Program reports provided by the Community and Swim Centers

<p>center passes to low income youth and teens.</p>						
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COPY

Douglas County State of Nevada

**CERTIFIED COPY**

I certify that the document to which this certificate is attached is a full and correct copy of the original record on file in the Clerk-Treasurer's Office on this

9<sup>th</sup> day of June, 20 23

By Emmy Lombrowski Deputy